



EASY LEARN

“Smart Education made Easy”

USER MANUAL

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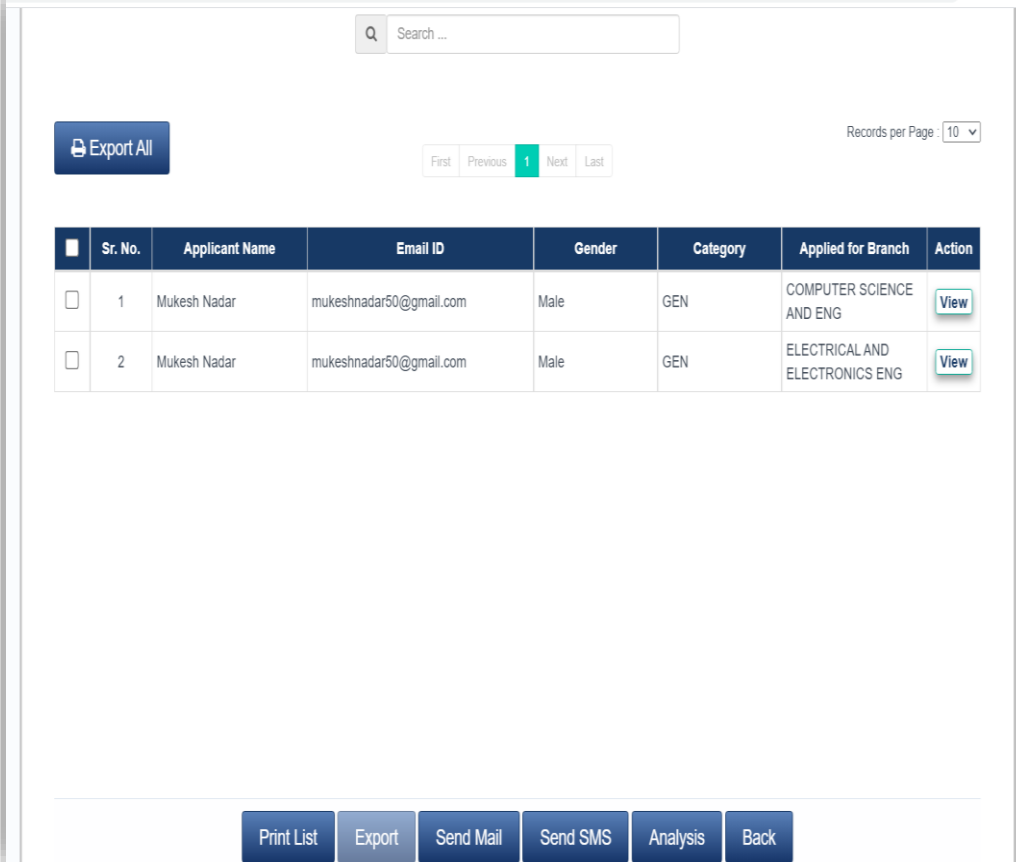
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Admission Management

Applicants List



The screenshot shows a web interface for managing applicants. At the top, there is a search bar with a magnifying glass icon and the text "Search ...". Below the search bar, there is a blue button labeled "Export All" with a download icon. To the right of the "Export All" button, there is a "Records per Page" dropdown menu set to "10". Below these elements, there is a pagination control with buttons for "First", "Previous", "1" (highlighted in green), "Next", and "Last". The main content is a table with the following columns: "Sr. No.", "Applicant Name", "Email ID", "Gender", "Category", "Applied for Branch", and "Action". The table contains two rows of data. The first row has Sr. No. 1, Applicant Name Mukesh Nadar, Email ID mukeshnadar50@gmail.com, Gender Male, Category GEN, and Applied for Branch COMPUTER SCIENCE AND ENG. The second row has Sr. No. 2, Applicant Name Mukesh Nadar, Email ID mukeshnadar50@gmail.com, Gender Male, Category GEN, and Applied for Branch ELECTRICAL AND ELECTRONICS ENG. Each row has a "View" button in the "Action" column. At the bottom of the interface, there is a row of buttons: "Print List", "Export", "Send Mail", "Send SMS", "Analysis", and "Back".

<input type="checkbox"/>	Sr. No.	Applicant Name	Email ID	Gender	Category	Applied for Branch	Action
<input type="checkbox"/>	1	Mukesh Nadar	mukeshnadar50@gmail.com	Male	GEN	COMPUTER SCIENCE AND ENG	View
<input type="checkbox"/>	2	Mukesh Nadar	mukeshnadar50@gmail.com	Male	GEN	ELECTRICAL AND ELECTRONICS ENG	View

- All the students who have applied, their names will be visible in the applicants list.
- All details like name, mail id, gender, category and what branch they have applied for.
- This list can be printed, exported and can be sent as an SMS or mail.
- Also, this list can be analysed.

How to apply?

Admission Form Details

	Easylearn Online Admission (2021)		
Name :	Mukesh Nadar		
ID :	1		
Date of Birth :	1999-09-10		
Email :	mukeshnadar50@gmail.com		
Mobile No. :	1234567890 1234567890		
Father's Name :	Ganapathi		
Father's Occupation :	Driver	Mobile No. :	1234567890
Mother's Name :	Selvi		
Mother's Occupation :	None	Mobile No. :	1234567890
Income of Parents :	150000		
Gender :	Male		
Correspondent Address :	Address - Room No 3 District - Mumbai State - Maharashtra Pin - 400064 Address - Room No 3 District - Mumbai		

Total Mark : 600	Mark Obtained : 500	% of Marks : 83.33
Accademic Qualification (12th) :	Name of Board / University - Maharashtra State Board	
	Year of Passing : 2017	
Total Mark : 600	Mark Obtained : 500	% of Marks : 83.33
Medium of Instruction till Class 10th :	Tamil	
Mode of Payment :	Self	Signature : 

Uploaded Documents

Passport Size Image :	Uploaded	View
10th Mark Sheet :	Uploaded	View
10th Certificate :	Uploaded	View
12th/Diploma Marksheet :	Uploaded	View
12th/Diploma Certificate :	Uploaded	View
Identity Proof :	Uploaded	View
Signature :	Uploaded	View

Exam Result

Course Name	Obtained Mark	Total Mark	View
COMPUTER SCIENCE AND ENG	10	10	View

[Approve](#) [Disapprove](#) [Back](#)

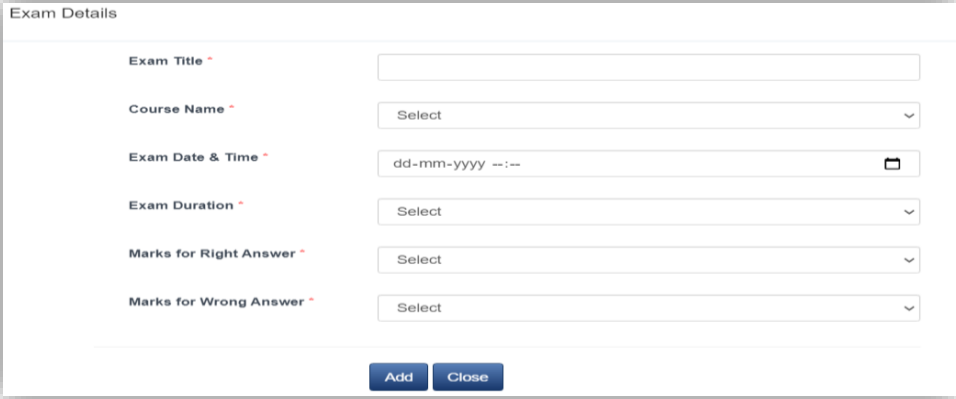
- Students need to fill out a form with all their details like name, marks scored in examination, etc.
- All the necessary documents need to be uploaded while filling up the form.
- The results of the exams conducted for students can also be viewed here.
- Based on this form and documents, a student can be approved or disapproved by the admin.

Approved Applicants

- Students are approved based upon the application form filled by them and the documents uploaded.
- The list of the approved students can be seen in the approved applicants section under Admission.
- The applicant who gets approved can now see the **admit card** which can as well be downloaded.
- Similarly, there is also a disapproved list where a list of the applications which have not been approved can be found.
- Both the approved and disapproved applicants' list can be printed, exported, be sent as an SMS or mail and can even be analyzed.

Entrance Exam


Entrance Exam List									
Exam Title	Course Name	Date & Time	Duration	Right Answer Mark	Wrong Answer Mark	Question	Result	Visibility	Action
Entrance exam 2	ELECTRICALAND ELECTRONICS ENG	2021-06-03 18:17:00	5	1	0	Add	Result	Hide	✉ 🗑



Exam Details

Exam Title ^{*}

Course Name ^{*}

Exam Date & Time ^{*} 

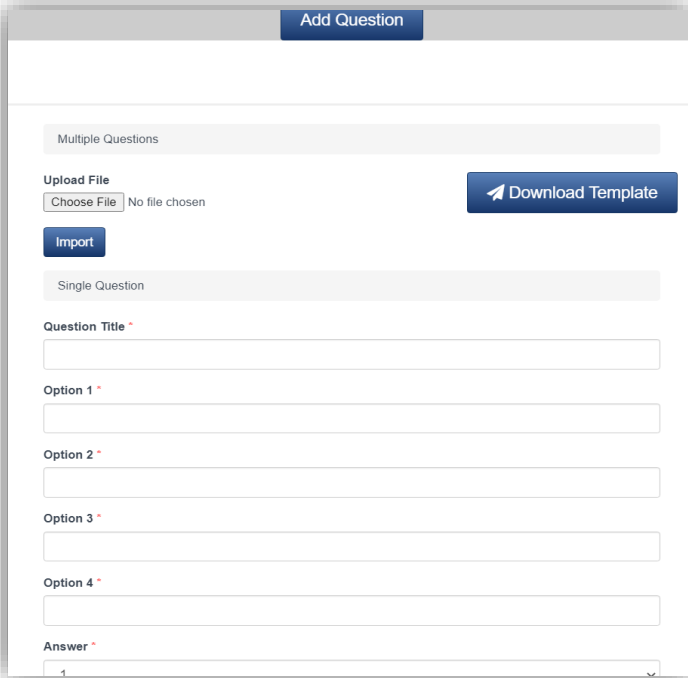
Exam Duration ^{*}

Marks for Right Answer ^{*}

Marks for Wrong Answer ^{*}

- The universities, institutes can conduct entrance examinations using the platform.
- A list of these exams can be viewed with details like date and time, duration, marks for right and wrong answers, etc.
- Additional entrance exams can be added by filling up the details.
- Questions can also be added and right answer can be mentioned.
- Question list can be prepared and this file can be imported from the device and added to the question list.

Question List

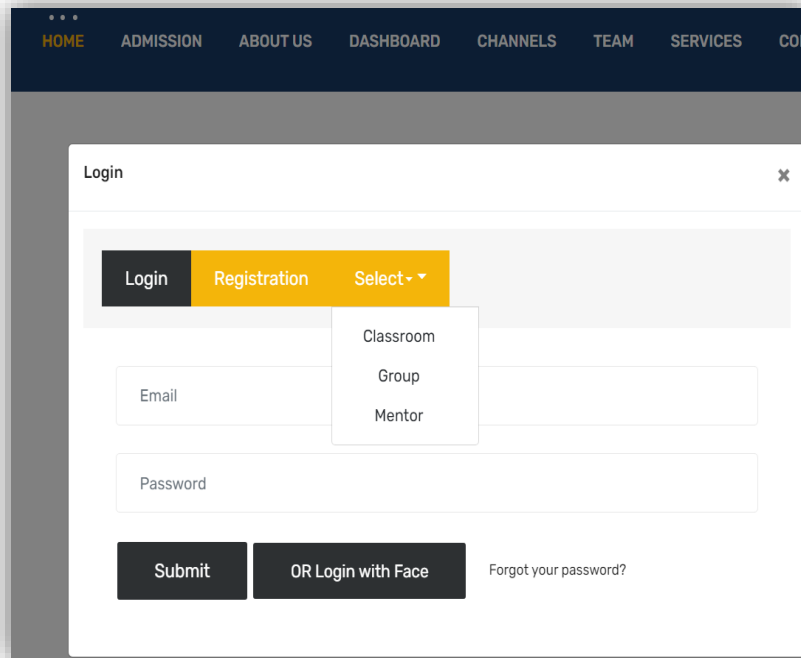


The screenshot shows a web interface for adding questions. At the top, there is a blue button labeled 'Add Question'. Below it, there are two main sections: 'Multiple Questions' and 'Single Question'. The 'Multiple Questions' section contains an 'Upload File' button with a 'Choose File' input field (showing 'No file chosen'), a 'Download Template' button, and an 'Import' button. The 'Single Question' section contains a 'Question Title' field, four 'Option' fields (Option 1, Option 2, Option 3, Option 4), and an 'Answer' dropdown menu.

- The Question List in the admission system provides a list of all the MCQ questions listed for the entrance exams.
- This question list can be prepared in a similar format say in Excel sheet.
- This file can be imported from the device and then be added to the question list.

Registration and Secured Login System

Registration Process

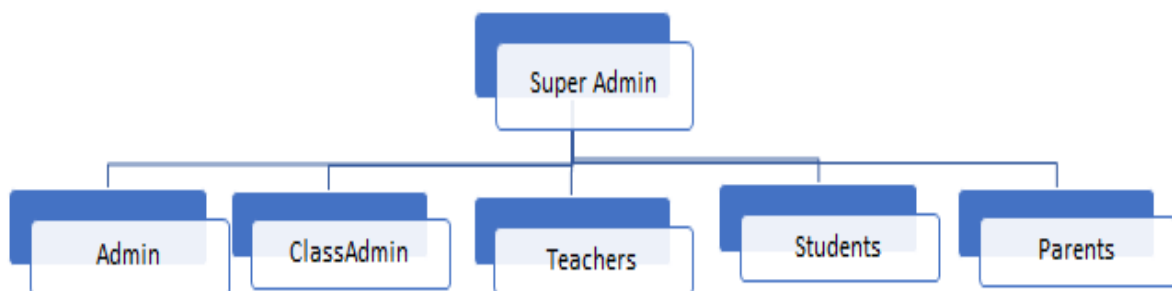


- The security of the system lies in two step approval process embedded in the system.
- The registration system provides for three types of registrations, namely-
 1. **The classroom registration** - The classroom registration enables to create a classroom by the (say) principal or dean of the school and college respectively.
 2. **The mentor registration** - The mentor registration allows the teacher/ mentor to on-board on the platform after uploading relevant experience and resume profile documents.
 3. **The group registration** – The group registration is used by teachers and students to have internal group discussions. Teachers can use this to conduct additional tuitions or classes beyond the classroom trainings. Students can use this to conduct

extra-curriculum activities like sports, etc. The process of approval here as well is two steps.

- No user is allowed to login into the system unless he or she is approved by the higher authorities of the school/ college.
- ❖ In step 1, the normal registration allows creation of email id – password based login.
- ❖ In step 2, once approved by the higher up is when the user needs to upload their credential documents. Once the credentials are checked by the higher up then and then only the approval is given.
- ✓ Once the second level of approval is done, then and then only is the user allowed to access the system.

User Access Rights



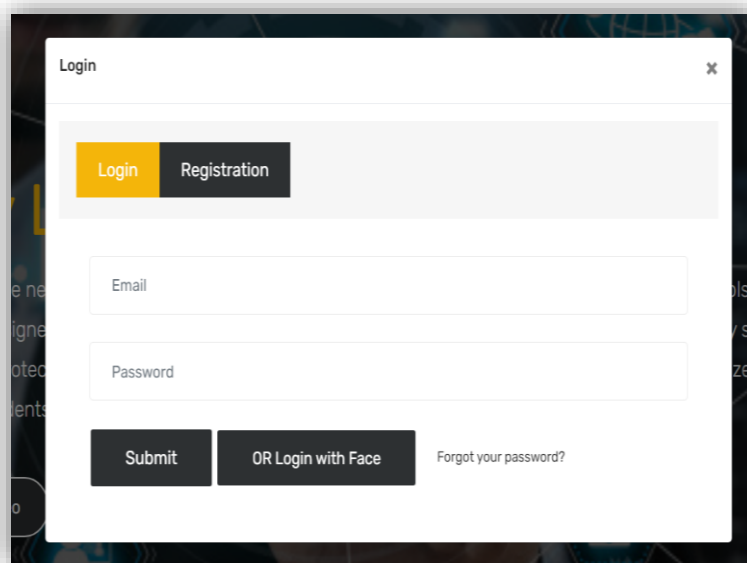
- **Super Admin** - is the one who manages all the settings of the system.
- **Admin** – is generally the principal of the institute who allows creation of the classes by the class admin through an approval process. The approval process for creating a classroom is to upload two documents namely, the university permission to conduct classes and then principals’ letter to allow the same.
- **Class Admin** – is the one, after receiving approval from the admin (Principal), to open the classroom. Classroom management revolves around creating batches, lectures, management schedules, attendance, etc.; the key process areas whereas teachers/ mentors and students form the basic

stakeholders.

The class admin is responsible for assigning a batch with students and teachers and then scheduling the lectures by batch.

- **Mentors/ Teachers** - is where the teachers are on boarded to the system. The teachers in turn create the courses required for them to run the lectures/ courses.
- **Students** – are the beneficiaries of the whole system.
- **Parents** – are the ones who is made aware of the student's attendance and performance.

Secured Login



Once registered and approved the stakeholders can login into the system using their login credentials.

Secured login is done using any of the following manner:-

1. Login using email id and password
2. Face scan login based on the face recognition algorithm.
The face of the individual is captured from the profile picture.

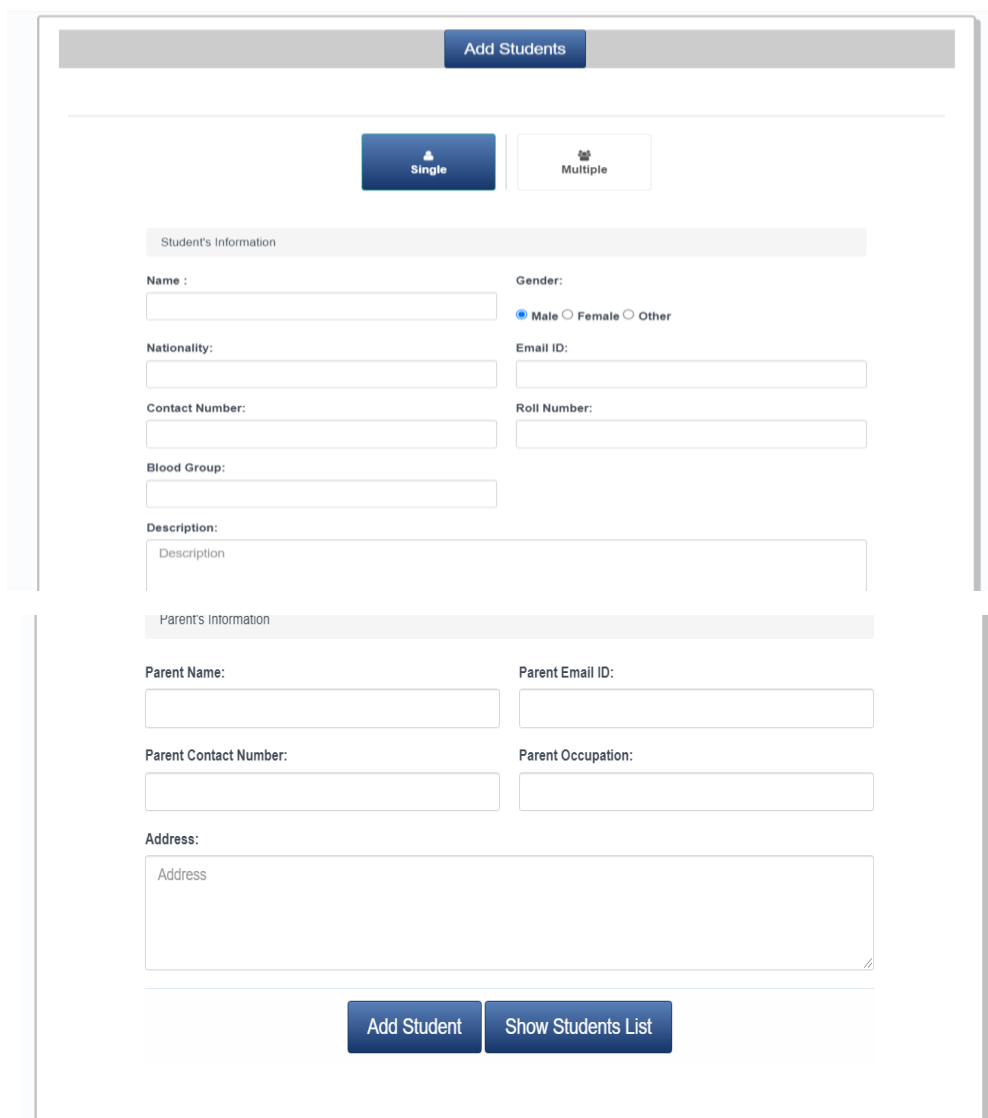
Profile Update & Management

Once the candidate is done with the login, they can update and manage their profiles.

Also, they can change the menu layout for desktop view to button layout for tab view.

Classroom Management

Add Students



Add Students

Single **Multiple**

Student's Information

Name : Gender: Male Female Other

Nationality: Email ID:

Contact Number: Roll Number:

Blood Group:

Description:

Parent's Information

Parent Name: Parent Email ID:

Parent Contact Number: Parent Occupation:

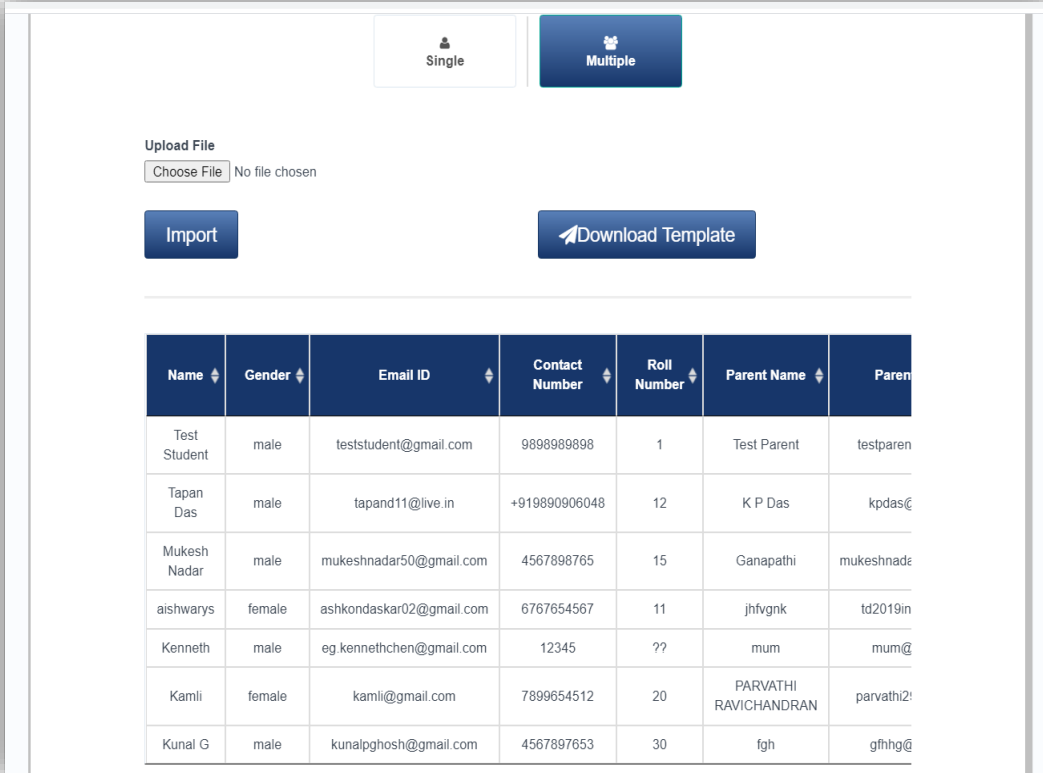
Address:

Add Student **Show Students List**

- The classroom process allows the admin to create classrooms.

- The classrooms creation is initiated by the class admin and then approved by the admin.
- The class admin can add single or multiple students.

Single Students-A detailed form of the students' information and description along with parents' information needs to be filled.



Name	Gender	Email ID	Contact Number	Roll Number	Parent Name	Parent Email
Test Student	male	teststudent@gmail.com	9898989898	1	Test Parent	testparen
Tapan Das	male	tapand11@live.in	+919890906048	12	K P Das	kpdas@
Mukesh Nadar	male	mukeshnadar50@gmail.com	4567898765	15	Ganapathi	mukeshnade
aishwarys	female	ashkondaskar02@gmail.com	6767654567	11	jhfvgnk	td2019in
Kenneth	male	eg.kennethchen@gmail.com	12345	??	mum	mum@
Kamli	female	kamli@gmail.com	7899654512	20	PARVATHI RAVICHANDRAN	parvathi2
Kunal G	male	kunalpghosh@gmail.com	4567897653	30	fgh	gfthg@

Multiple Students-Like single students, multiple students can also be added to the system.

An excel sheet can be created with all the necessary details of the student and parent.

This excel sheet can be chosen and uploaded and a list of all the students can be viewed here.

Add Batches

Add Batches

Batch Name :

Batch Image :
 No file chosen

Start Date : **End Date :**

Batch Description :

Add Batch
Show Batch List

Export All
Records per Page :

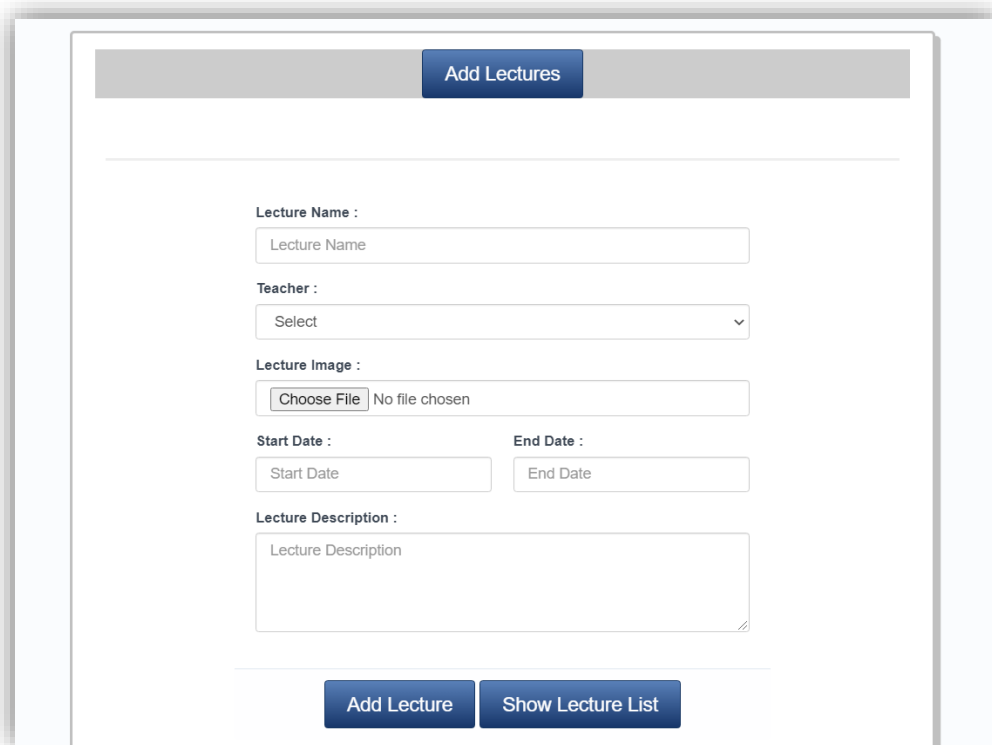
First Previous 1 Next Last

■	Sr. No.	Batch	Start Date	End Date	Batch Description	Status	Action
<input type="checkbox"/>	1	Batch A	2020-10-12	2020-10-17	Mathematics Batch A	1	
<input type="checkbox"/>	2	fdrs	2021-01-16	2021-01-17	sdfs	1	
<input type="checkbox"/>	3	Batch B	2021-01-22	2021-01-25	Batch for Mathematics	1	
<input type="checkbox"/>	4	Batch 2	2021-02-11	2021-02-12	Batch 2 for students	1	
<input type="checkbox"/>	5	New Batch	2021-03-22	2021-03-31	New Batch by Mukesh	1	
<input type="checkbox"/>	6	Mukesh Batch	2021-04-02	2022-04-01	Mukesh Batch Description	1	

Print List
Export
Send Mail
Send SMS
Analysis
Back

- Different batches can be added by adding details like name of the batch, an image to represent the batch, start and end date and the description of the batch.
- The entire batch list can be viewed.
- This list be mailed or be sent as an SMS as well as can be analysed.

Add Lectures



The screenshot shows a web interface for adding lectures. At the top, there is a blue button labeled "Add Lectures". Below this, the form contains several input fields: "Lecture Name" (text input), "Teacher" (dropdown menu with "Select" and a downward arrow), "Lecture Image" (file upload area with a "Choose File" button and "No file chosen" text), "Start Date" and "End Date" (two separate date input fields), and "Lecture Description" (a larger text area). At the bottom of the form, there are two blue buttons: "Add Lecture" and "Show Lecture List".

[Export All](#)
Records per Page : 10

[First](#) [Previous](#) [1](#) [2](#) [Next](#) [Last](#)

<input type="checkbox"/>	Sr. No.	Classroom	Lecture	Start Date	End Date	Description	Status	Action
<input type="checkbox"/>	1	Class	Maths	2020-10-12	2020-10-13	Maths for all classes	1	View Edit Delete Print
<input type="checkbox"/>	2	Class	Science Lecture	2020-10-12	2020-10-17	Hydrosphere	1	View Edit Delete Print
<input type="checkbox"/>	3	Class	dsfgge3e	2021-01-16	2021-01-17	huhuihj	1	View Edit Delete Print
<input type="checkbox"/>	4	Class	dsfgge3e	2021-01-16	2021-01-17	huhuihj	1	View Edit Delete Print
<input type="checkbox"/>	5	Class	dsfgge3e	2021-01-16	2021-01-17	huhuihj	1	View Edit Delete Print
<input type="checkbox"/>	6	Class	Mathematics	2021-01-22	2021-01-23	Maths for Batch B	1	View Edit Delete Print
<input type="checkbox"/>	7	Class	History	2021-02-11	2021-02-11	History for students	1	View Edit Delete Print
<input type="checkbox"/>	8	Class	New Lecture	2021-03-23	2021-03-30	New Lecture By Mukesh	1	View Edit Delete Print
<input type="checkbox"/>	9	Class	English Class	2021-04-03	2021-04-24	Eng lec	1	View Edit Delete Print

[Print List](#) [Export](#) [Send Mail](#) [Send SMS](#) [Analysis](#) [Back](#)

- Like batches, lectures can also be added by adding details like name of the lecture, teacher, image to represent the lecture, start and end date and the description of the lecture.
- A detailed list about the lectures can be viewed.
- This list can be sent as an SMS, as a mail and it can be analysed as well.

Assign Batches

[Assign Batches](#)

Batches :

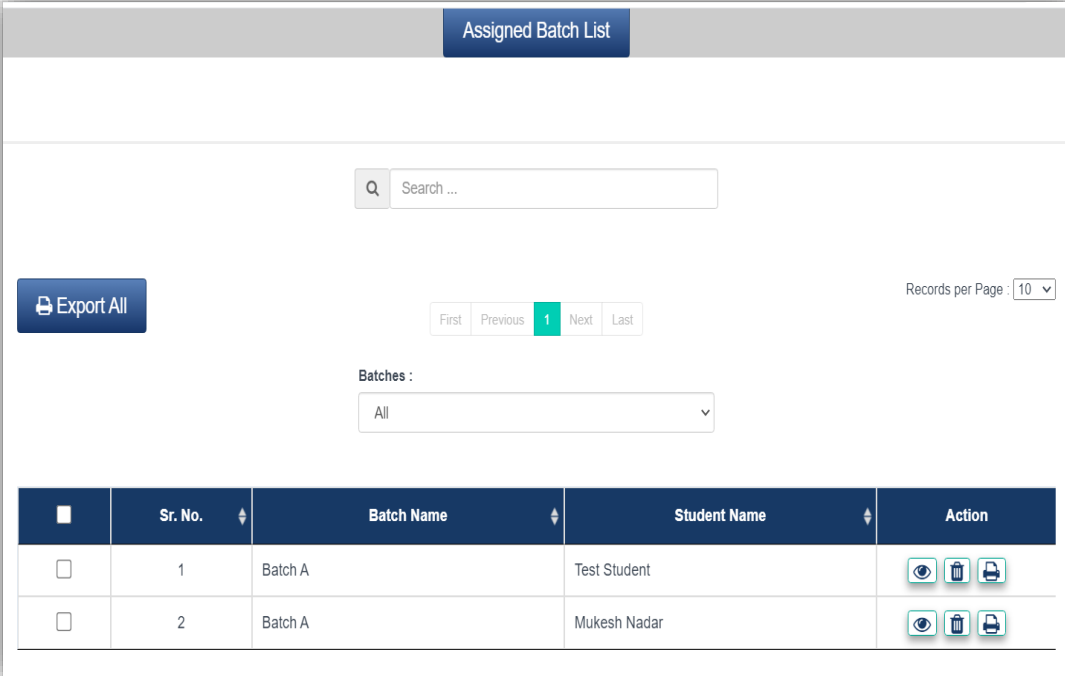
User List :







Sr No.	Student Name	Student Email	Action
2	Tapan Das	tapand11@live.in	Add
3	aishwarys	ashkondaskar02@gmail.com	Add
4	Kenneth	eg.kennethchen@gmail.com	Add
5	Kamli	kamli@gmail.com	Add
6	Kunal G	kunalpghosh@gmail.com	Add
8	Navnath	support@aplusvision.org	Add
1	Group Admin	groupadmin@gmail.com	Add
7	Ambika	ambika@gmail.com	Add

Students :

Sr No.	Student Name	Student Email	Action

[Finish](#) [List](#)



<input type="checkbox"/>	Sr. No.	Batch Name	Student Name	Action
<input type="checkbox"/>	1	Batch A	Test Student	  
<input type="checkbox"/>	2	Batch A	Mukesh Nadar	  

- Once the batches are created and lectures are added, a specific batch can be selected from the batches created and a user list will appear.
- The admin can then add students to a specific batch from this [user list](#).
- An assigned batch list can be viewed and this list can be printed or exported.

Assign Lectures

Batches :
Batch B

Lecture List :

1	Maths	Add
2	Science Lecture	Add
3	dsfgge3e	Add
4	dsfgge3e	Add
5	dsfgge3e	Add
7	History	Add
8	New Lecture	Add
9	English Class	Add
10	Science Lecture	Add
11	Mukesh lecture	Add
12	Mukesh lecture 2	Add
6	Mathematics	Add

Selected List :

Sr No.	Lecture Name	Action
--------	--------------	--------

Finish List

Batch Lecture List

Search ...













Export All

Records per Page : 10

First Previous 1 Next Last

Batches : All

Lectures : All

<input type="checkbox"/>	Sr. No.	Batch Name	Lecture Name	Added By	Action
<input type="checkbox"/>	1	Batch A	Mukesh lecture	Class Admin	  
<input type="checkbox"/>	2	Batch A	Mukesh lecture 2	Mentor Admin	  
<input type="checkbox"/>	3	Batch A	Maths	Class Admin	  
<input type="checkbox"/>	4	Batch A	Science Lecture	Class Admin	  

- Once the batches are assigned, a particular batch needs to be selected.

- After selecting a batch, a list of all the added lectures will appear.
- Depending upon the subjects of a particular batch, the lectures can be added.
- A list of all the batch lectures can be viewed.
- This list can be printed or exported.

Assign Schedule

Assign Schedule

Lecture : Date :

Start Time : End Time :

Add Lab Instance

Add Lab Instance

Lab Instance Name:

Lab Instance IP :

User Name : **Password :**

Student Name :

Start Date : **End Date :**

Lab Description :

Add Lab **Show Lab List**

Lab Instance List

Export All

Records per Page: 10

First Previous 1 Next Last

☐	Sr. No.	Lab Name	Student Name	Lab IP	Start Date	End Date	Lab Description	Action
☐	1	VSD Lab 1	Test Student	206.189.39.85	2021-03-08	2022-03-08	first lab instance of VSD	
☐	2	VSD Lab 2	Kunal G	206.189.39.85	2021-03-09	2022-03-08	gdfhgj	
☐	3	VSD Lab 3	Ambika	206.189.39.85	2021-03-09	2021-03-18	Hello Ambika	

- In order to conduct practicals, a virtual lab can be created.
- For this, a few details need to be added like lab instance name, user name, start and end date, etc.
- A detailed lab list can be viewed wherein all the lab instances can be seen.
- This list can be printed or exported.

Attendance Management

- ❖ The two things the attendance system enables is to maintain the attendance register and to manage the holiday list.

Manage Attendance

Manage Attendance

Lectures :

Select

Schedule :

Select

Students :

Select

Attendance Date :

Date

Attendance Satus :

Present
 Absent

Add

Attendance List

Sr. No.	Student Name	Lecture	Date	Status	Action
1	Test Student	dsfgge3e	2021-02-10	1 min	
2	Test Student	History	2021-02-11	Present	
3	Mukesh Nadar	Maths	2021-02-15	16 min	
4	Test Student	Maths	2021-02-15	Absent	
5	Tapan Das	Maths	2021-02-15	Present	
6	Mukesh Nadar	Science Lecture	2021-03-18	Present	
7	Test Student	Maths	2021-03-24	0 min	
8	Mukesh Nadar	English Class	2021-04-04	Present	
9	Test Student	Mukesh lecture 2	2021-06-15	Absent	






















- Attendance can be managed by adding to the attendance.
Details like lectures, schedule, students, etc need to be added. The students can then be marked present or absent.
- The attendance list can be viewed and the status of a particular student can be seen in this list.
- The attendance register can be manually updated by the teacher or the automatic attendance can be setup in the settings to enable auto attendance on login and logout.

Manage Holiday

Manage Holiday List

Date : Day :

Holiday Description :

Holiday List				
Sr. No.	Date	Day	Holiday	Action
1	2020-01-01	Wednesday	New Year's Day	  
2	2020-01-15	Wednesday	Pongal/ Sankranti	  
3	2020-01-16	Thursday	Thiruvalluvar Day	  
4	2020-01-20	Monday	Birthday of Martin Luther King, Jr.	  
5	2020-01-30	Thursday	Saraswati Puja	  
6	2020-02-17	Monday	Presidents' Day	  
7	2020-02-	Friday	Maha Shivaratri	  

- In order to add holidays, a date and day needs to be added along with a description about the holiday.
- A list of all the holidays can be viewed and the details about the same can be seen.
- The holiday list is set only and only by the class admin.
- ❖ The Attendance Management System has the following features:
 - ✓ Student's and group's attendance
 - ✓ Track the attendance of your class, group or for any of the event
 - ✓ Automated control of attendance
 - ✓ Cloud-based Biometric & RFID Attendance
 - ✓ Timely and accurate attendance data
 - ✓ Custom codes
 - ✓ "Out of institute" mark
 - ✓ Absentee student SMS alert

- ✓ 100% trust ability
- ✓ Dashboard & dynamic reporting

Accounting System

- ❖ The accounting system helps institutions keep track of accounts and involves-

Invoice

Invoice

Invoice ID : Invoice Date : Customer ID :

Expense Head : Account Category : Narration :

Amount (USD) : Amount (Euro) : Conversion Rate (INR to USD):

Transfer Charge (Euro) : Credit Amount (INR) : Estimated Amount (INR) :

Comments :

Records per Page :

Customer ID :

Expense Head :

☐	Sr. No.	Added By	Customer ID	Naration	Invoice Date	Amount in USD	Amount in Euro	Conversion Rate	Transfer Charge Euro	Credit Amount	Debit Amount	Ru Ba
<input type="checkbox"/>	1	Class Admin	Mukesh1	Mukesh Income	2021-05-05	13.5232	11.2705	0.0135232	1.27	1000	0	
<input type="checkbox"/>	2	Class Admin	4	Test Student fees	2021-05-05	529.936	441.066	0	0	39150	0	
<input type="checkbox"/>	3	Class Admin	Mukesh122	test 4	2021-05-06	135.225	112.656	0.0135225	200	10000	0	
<input type="checkbox"/>	4	Class Admin	5432646	testing purpose	2021-05-13	135.87	112.328	0.013587	200	10000	0	

- An invoice can be added by filling details about the invoice like date, expense head and account category which can be chosen from the drop-box, amount, etc.
- A detailed list about the invoices can be viewed and this list can be exported as well as analysed.
- It can be filtered by choosing options from the Customer ID and Expense Head drop-box.

Bills

Bill

Bill Date :
Vendor ID :

Expense Head :
Account Category :
Narration :

Amount (USD) :
Amount (Euro) :
Conversion Rate (INR to USD):

Transfer Charge (Euro) :
Debit Amount (INR) :
Estimated Amount (INR) :

Comments :
Upload Bill : No file chosen
 Bill Number(s) :

Records per Page :

Vendor ID :
Expense Head :

☐	Sr. No.	Added By	Vendor ID	Naration	Bill Date	Amount in USD	Amount in Euro	Conversion Rate	Transfer Charge Euro	Credit Amount	Debit Amount	Running Balance
<input type="checkbox"/>	1	Class Admin	Mukesh Ven	Mukesh Expencc	2021-05-05	13.5221	11.2732	0.0135221	1.127	0	1000	-1000
<input type="checkbox"/>	2	Class Admin	1	staff1 Staff Salary	2021-05-05	921.049	772.673	0	0	0	68357.5	-6935
<input type="checkbox"/>	3	Class Admin	Mukesh111	test 44	2021-05-06	100	83.3233	0.0135259	200	0	7393.25	-76750
<input type="checkbox"/>	4	Class Admin	Mukesh1	Mukesh Expencc	2021-05-13	100	82.614	0.0135934	200	0	7356.51	-84107
<input type="checkbox"/>	5	Class Admin	2	staff2 Staff Salary	2021-05-13	929.255	768.447	0	0	0	68402.5	-152509

- Like invoices, bills can also be added with the help of accounting system.
- For a bill to be added, details like bill date, vendor ID, amount, etc. need to be filled.
- A bill list can be viewed wherein all the details like credit and debit amount, narration, amount, etc. can be seen.
- This list can be exported as well as analysed.

Books of Accounts

Accounts

Transaction ID :

Transaction Date :

Classroom Name :

Expense Head :

Account Category :

Narration :

Amount (USD) :

Amount (Euro) :

Conversion Rate (INR to USD):

Transfer Charge (Euro) :

Credit Amount (INR) :

Debit Amount (INR) :

Estimated Amount (INR) :

Comments :

Bill Number(s) :

Add TransactionTransaction List

Export All Records per Page : 10

First Previous **1** Next Last

Expense Head : Account Category :

<input type="checkbox"/>	Sr. No.	Added By	Naration	Transaction Date	Amount in USD	Amount in Euro	Conversion Rate	Transfer Charge Euro	Credit Amount	Debit Amount	Running E
<input type="checkbox"/>	1	Class Admin	Mukesh Income 1	2021-05-05 00:00:00	14	11	0	1	1000	0	
<input type="checkbox"/>	2	Class Admin	Mukesh Expence	2021-05-05 00:00:00	14	11	0	1	0	1000	
<input type="checkbox"/>	3	Class Admin	Test Student fees	2021-05-05 12:39:39	530	441	0	0	39150	0	
<input type="checkbox"/>	4	Class Admin	staff1 Staff Salary	2021-05-05 12:41:59	921	773	0	0	68357.5	68402.5	
<input type="checkbox"/>	5	Class Admin	test 4	2021-05-06 00:00:00	135	113	0	200	10000	0	
<input type="checkbox"/>	6	Class Admin	test 44	2021-05-06 00:00:00	100	83	0	200	0	7393.25	

Print List Export Analysis Back

- Books of Accounts can be maintained in the Accounting System.
- All details like name of the classroom, narration, bill number, amount, etc. need to be added.
- An entire transaction list can be viewed with all the details like the transaction date, amount in USD and Euro.
- The list can be filtered as per the categories in the expense head and account category drop-box.

Examination Management

Add Exam Details

[Add](#)

Exam Title	Course Name	Date & Time	Duration	Right Answer Mark	Wrong Answer Mark	Question	Result	Visibility	Action
Class X Exam 1	Class X (English)	2021-05-03 17:17:00	5	1	0	Add	Result	Hide	📄 🗑️
Class X Exam 2	Class X (English)	2021-05-03 17:20:00	5	1	1	Add	Result	Hide	📄 🗑️
VSD Exam 1	VSD	2021-05-03 17:23:00	5	1	0	Add	Result	Hide	📄 🗑️
VSD Exam 2	VSD	2021-05-03 17:26:00	5	1	1	Add	Result	Hide	📄 🗑️
Class XExam 3	Class X (English)	2021-06-09 15:59:00	5	1	0	Add	Result	Show	📄 🗑️
Class X Exam 4	Class X (English)	2021-06-07 10:41:00	5	1	0	Add	Result	Show	📄 🗑️
Mukesh Exam	Mukesh Course	2021-06-15 16:20:00	5	1	0	Add	Result	Show	📄 🗑️

Exam Details ✕

Exam Title *

Course Name *

Exam Date & Time *

Exam Duration *

Marks for Right Answer *

Marks for Wrong Answer *

[Add](#) [Close](#)

- For any exam details, a list of examinations along with details like duration, marks for right and wrong answer can be found.
- Questions can be added to a particular course and the result can be viewed as well.

- In case of any additional exams, one can click on the “add” icon and create new examinations by filling in all the necessary details.

















Question List

Exam List / Question List

Sr. No.	Exam Title	Course Name	Date & Time	Duration	Action
1	Class X Exam 1	Class X (English)	2021-05-03 17:17:00	5	Show List
2	Class X Exam 2	Class X (English)	2021-05-03 17:20:00	5	Show List
3	VSD Exam 1	VSD	2021-05-03 17:23:00	5	Show List
4	VSD Exam 2	VSD	2021-05-03 17:26:00	5	Show List
5	Class XExam 3	Class X (English)	2021-06-09 15:59:00	5	Show List
6	Class X Exam 4	Class X (English)	2021-06-07 10:41:00	5	Show List
7	Mukesh Exam	Mukesh Course	2021-06-15 16:20:00	5	Show List

Question List

Exam List / Question List

Sr. No.	Question Title	Right Option	Action
1	Class X Exam 1 Question 1	1	   
2	Class X Exam 1 Question 2	2	   
3	Class X Exam 1 Question 3	3	   
4	Class X Exam 1 Question 4	4	   

- A list of all the examinations will appear in the question list along with details of the course name, title of the examination, date and time and duration.

- An individual list of all these examinations can be viewed with the right option.
- Questions can also be added to this list.

Assessment

Online Assessment List									
Exam Title	Course Name	Date & Time	Duration	Total Marks	Passing Marks	Question	Result	Visibility	Action
Class X Assessment 1	Class X (English)	2021-05-03 17:57:00	5	20	5	Add	Result	Hide	✍ 🗑
Class X Assessment 2	Class X (English)	2021-05-03 18:01:00	5	20	5	Add	Result	Hide	✍ 🗑
VSD Assessment 1	VSD	2021-05-03 18:05:00	5	20	5	Add	Result	Hide	✍ 🗑
VSD Assessment 2	VSD	2021-05-03 18:09:00	5	20	5	Add	Result	Hide	✍ 🗑
Class X Assessment 3	Class X (English)	2021-06-04 16:08:00	5	20	7	Add	Result	Show	✍ 🗑
Mukesh Assessment	Mukesh Course	2021-06-15 16:22:00	5	10	2	Add	Result	Show	✍ 🗑

Add Question

Multiple Questions

Upload File **Download Template**

No file chosen

Single Question

Topic Title *

Question *

Marks *

- The students can submit all their assignments online.
- A list of all online assessments can be viewed with details.
- An addition can also be made to the list by filling up all the necessary details.
- To an examination title, question can also be added by clicking on the “add” icon for that title.
- All the details need to be filled like topic title, question and marks. A chosen file from the device can also be uploaded.

Assessment List

Assessment List / Question List

Sr. No.	Exam Title	Course Name	Date & Time	Duration	Action
1	Class X Assessment 1	Class X (English)	2021-05-03 17:57:00	5	Show List pdf
2	Class X Assessment 2	Class X (English)	2021-05-03 18:01:00	5	Show List pdf
3	VSD Assessment 1	VSD	2021-05-03 18:05:00	5	Show List pdf
4	VSD Assessment 2	VSD	2021-05-03 18:09:00	5	Show List pdf
5	Class X Assessment 3	Class X (English)	2021-06-04 16:08:00	5	Show List pdf
6	Mukesh Assessment	Mukesh Course	2021-06-15 16:22:00	5	Show List pdf

Channel Management

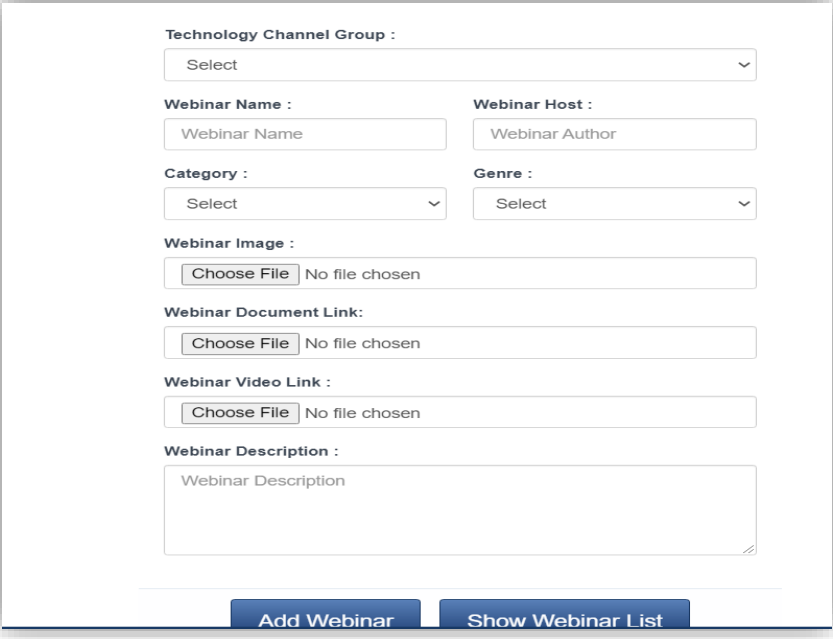
Technology Channels

Add Technology Channel Group

Technology Channel Group Name : Category :

Technology Channel Group Image : No file chosen

Technology Channel Group Description :



The screenshot shows a web form for creating a webinar. It includes a dropdown for 'Technology Channel Group', text inputs for 'Webinar Name' and 'Webinar Host', dropdowns for 'Category' and 'Genre', and three 'Choose File' buttons for 'Webinar Image', 'Webinar Document Link', and 'Webinar Video Link'. A text area is provided for 'Webinar Description'. At the bottom, there are two buttons: 'Add Webinar' and 'Show Webinar List'.

- Technology channels help in creating channel groups according to the categories which are Webinars, Podcasts and Competition.
- Webinar, podcast or competition channel can also be created individually by adding details like genre, host, document and video links, etc.
- A detailed list of all these channels can also be viewed.

Knowledge Channels

Add Knowledge Channel Group

Knowledge Channel Group Name : **Category :**

Knowledge Channel Group Image : No file chosen

Knowledge Channel Group Description :

Add Knowledge Channel Group

Show Knowledge Channel Group List

Knowledge Channel Group :

Select

Leisure Film Name :

Leisure Name

Category :

Genre :

Leisure Production House :

Producer Name:

Leisure Director Name:

Music Director Name:

Lead Actor:

Lead Actress:

Leisure Image :

No file chosen

Leisure Document Link:

No file chosen

Leisure Video Link :

No file chosen

Leisure Description :

Leisure Description

- Knowledge Channels enable to create knowledge channel groups as per categories like business, education, history, etc.
- Similarly, business, science, leisure and travel, education channels can also be created individually by adding details like genre, music director, production house, lead actress, etc.
- A detailed list of all knowledge channels can be viewed.

Course Management System

Add Courses

Add Courses

Course Name :

Course Image :
 No file chosen

Course Description :

- The admin can add courses and upload the courses for the students.
- A list of all the courses can be viewed.

Assign Batches to Course

Assign Batches to Course

Batches :

Batch A ▼

Courses :

Sr No.	Course Name	Action
1	RISC	Add
2	German Language	Add
3	Microbiology	Add
4	CBSE Board 12th Standard	Add
5	Mukesh Course	Add

Selected Courses:

Sr No.	Course Name	Action
--------	-------------	--------

- Once the courses are added, they can be assigned to the respective batches by selecting the batches from the drop-box.
- A list of all the batches can be viewed.

Add Topic

Add Topic

Upload File **Download Template**

No file chosen

Course : **Topic :**

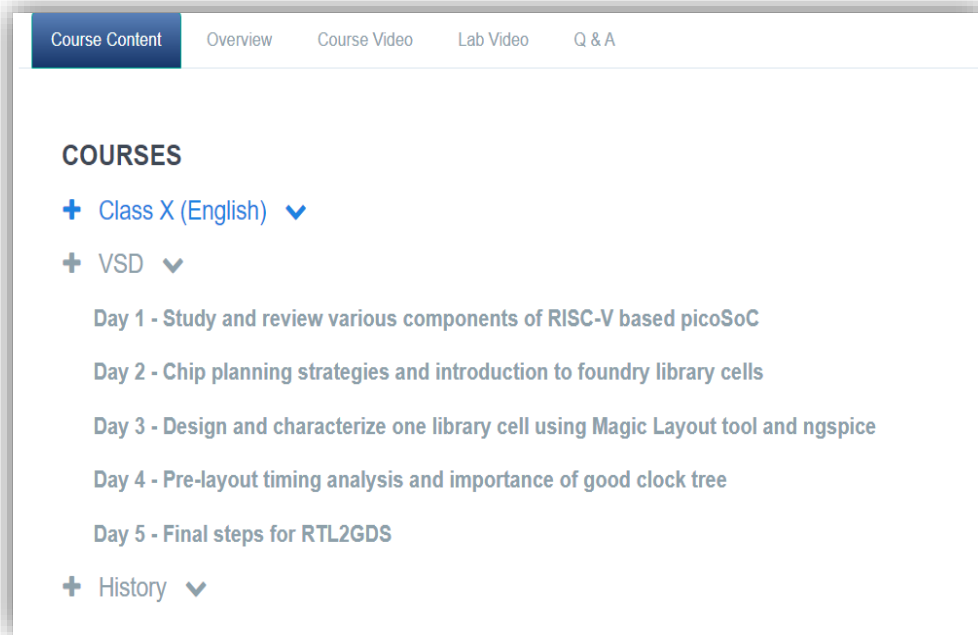
Documents : No file chosen

Topic Image : No file chosen **Course Video Link :**

Topic Description :

- Topics can be added as per the courses and by filling details like topic image, video link, topic description, etc.
- A detailed topic list can also be viewed.

Enrolled Courses



- Students can view all the courses they have enrolled for.
- They can view the course content and select any one of it.
- It is then possible for them to view the course video, the books, and lab videos.
- They can also add questions in case of any doubts.

Courses

- Students can view their courses.
- An analysis of these courses can also be done.

Library Management System

Add Library

Library Name :

Library Image :
 No file chosen

Library Description :

Category :

Select
Academic
National
Public lending
Reference
Research
Digital
Special

Add Book

Library :

Book Name : **Category :**

Book Author : **Genre :**

Book Image :
 No file chosen

Book :
 No file chosen

Book Video Link :

Book Description :

- The admin can manage the library system.
- Add library helps in creating a new library by filling in details like name of the library, description, image and also selecting a category from the drop-box.
- In the library, books, magazines, periodicals, journals, etc. can also be added by filling up a few details.
- A list of all these magazines, periodicals, books, etc. can be viewed.

MIS System

- ❖ The MIS System is a detailed system which helps in managing and tracking details like fees, staff salary, etc.

Fee Structure

Fee Structure

Batches : <input type="text" value="Select"/>	Assign Terms : <input type="text" value="Select"/>
Tution Fees : <input type="text" value="0"/>	Registraion Fees : <input type="text" value="0"/>
Library Fees : <input type="text" value="0"/>	Sports Fees : <input type="text" value="0"/>
Institute Magazine : <input type="text" value="0"/>	Internet & Computer Maintenance Fees : <input type="text" value="0"/>
Training & Placement : <input type="text" value="0"/>	Student Aid fund : <input type="text" value="0"/>
Main Exam fees for Academic Year : <input type="text" value="0"/>	Students Safety Insurance : <input type="text" value="0"/>
Total Fees : <input type="text" value="0"/>	

Fee Structure List

Q Search ...

[Export All](#) Records per Page : 10

First Previous **1** Next Last

Batch : Term :

<input type="checkbox"/>	Sr. No.	Batches	Term	Tuition Fees	Registration Fees	Library Fees	Sports Fees	Institute Magazine	Internet & Computer	Training & Placement	Student Aid fund	Ma Exa Fee
<input type="checkbox"/>	1	Batch A	1	35000	250	500	250	100	300	250	50	2
<input type="checkbox"/>	2	Batch B	1	1000	100	100	100	100	100	100	100	
<input type="checkbox"/>	3	Batch A	2	10000	100	100	100	100	100	100	100	

- A systematic fee structure can help maintain detailed records for collection for fees.
- Details like batches, terms, break-up amount for fees like tuition, library, etc, need to be added.
- A detailed fee structure list can be viewed.
- This list can be printed, exported and can even be analysed.

Student Fees

Student Fees

Batches :

Batch A ▼

Student :

Test Student ▼

Paid Fees :

20000

Assign Terms :

Term 1 ▼

Total Fees :

39150

Balance Fees :

19150

Add Fees

Fee Student List

Export All

Records per Page: 10 ▼

First Previous 1 Next Last

Batch : All ▼ **Term :** Term 1 ▼

☐	Sr No.	Batches	Term	Student Name	Total Fees	Paid Fees	Balance Fees	Action
☐	1	Batch A	1	Test Student	39150	39150	0	

Print List

Export

Send Mail

Send SMS

Analysis

Back

- Student Fees can be added as per batches.

- A single batch can be selected from the batches created and term can be selected.
- Name of the student can be selected and how much fee is paid out of the total fees.
- The balance fee is automatically calculated.
- A detailed student list can be viewed which can be exported, sent as an SMS or mail and can also be analysed.

Add Staff

Manage Staff

Name : **Job Role :**

Image : No file chosen **Email ID :**

Contact Number : **Grade :**





About :

Search ...

Export All

Records per Page : 10

First Previous 1 Next Last

<input type="checkbox"/>	Sr No.	Staff Name	Staff Job Role	Staff Email ID	Contact Number	Staff Image Link	Grade	About	Action
<input type="checkbox"/>	1	staff1	worker	staff1@gmail.com	1234567898	https://mentorboxfiles.s3.ap-south-1.amazonaws.com/profileFiles/2017-11-12_7930_1619086696.png	B	Staff1 About	   

Print List Export Send Mail Send SMS Analysis Back

- In order to add staff members, a few details need to be filled like name, role, etc.
- A detail staff list can be viewed.
- This list can be printed, exported, sent as an SMS or mail and can also be analysed.

Add Salary Info

Manage Salary

Type : **Name :**

Basic : **HRA :**

Medical : **Special Allow :**

Telephone Reim: **Conveyance Reim:**

Ex-Gratia: **ESI Deduction:**

PF Employee: **Labour Welfare Fund:**

Net In-Hand Salary:

Add
Salary List

[Export All](#)
Records per Page : 10

First Previous 1 Next Last

Type :

Sr No.	Staff Type	Staff Name	Basic	HRA	Medical	Special Allow	Telephone Reim	Conveyance Reim	Ex-Gratia	ESI Deduction	PF Employee	Labour Welfare Fund
1	Staff	staff1	37500	18750	1250	10000	3000	6250	100	100	4500	
2	Staff	NULL	37500	18750	1250	10000	3000	6250	100	100	4500	

Print List
Export
Send Mail
Send SMS
Analysis
Back

- Managing staff salary becomes very easy because of the MIS system.
- The type can be selected by selecting an option from the drop-box that appears and then the name of the staff in a similar manner.
- All the other details need to be filled in as well like medical, special allowance, etc.
- A detailed salary list can be viewed.
- This list can also be sent as an SMS or mail, exported as well as can be analysed.

Add Bank Details





Manage Bank Details

Bank Name :

Account Number:

IFSC Code:

SWIFT Code:

Sr. No.	Bank Name	Account Number	IFSC Code	SWIFT Code	Action
1	XYZ	XYZ12345	IFSC1234	SWIFT1234	 
2	efxrg	fdg	fdg	fdg	 

No file chosen

- Having a record of bank details makes it easier to transfer money.
- A few details need to be added like name of the bank, account number, IFSC and SWIFT code.
- A detailed list of all the bank details can be viewed.
- Instead of individually adding details, a list can be created with the help of Excel and then imported.



Hostel Details

Manage Hostel Details

Hostel Name : Total Capacity :

No.of Availability :

Hostel List

Sr. No.	Hostel Name	Total Capacity	No.of Availability	Action
1	new hostel	100	98	 

- Hostel details can be managed with the help of MIS System.
- Details like name of the hostel, total capacity and no. of availability need to be added.
- All these details can be viewed in the hostel list for future reference.
- This list can be edited as per the changes.

Hostel Students

Assign Students to Hostel

Hostel :

Students :

Sr No.	Student Name	Student Email	Action
1	Group Admin	groupadmin@gmail.com	Add
2	Tapan Das	tapand11@live.in	Add
3	aishwarys	ashkondaskar02@gmail.com	Add
5	Kamli	kamli@gmail.com	Add
6	Kunal G	kunalpghosh@gmail.com	Add
7	Ambika	ambika@gmail.com	Add

Selected Students:

Sr No.	Student Name	Student Email	Action
4	Kenneth	eg.kennethchen@gmail.com	Remove
8	Navnath	support@aplusvision.org	Remove

[Finish](#)
[List](#)

Hostel Students List

[Export All](#)

Records per Page :

First Previous 1 Next Last

Hostels :

<input type="checkbox"/>	Sr. No.	Hostel Name	Student Name	Added ON	Action
<input type="checkbox"/>	1	new hostel	Test Student	2021-06-07 00:21:00	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	2	new hostel	Mukesh Nadar	2021-06-26 03:39:22	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

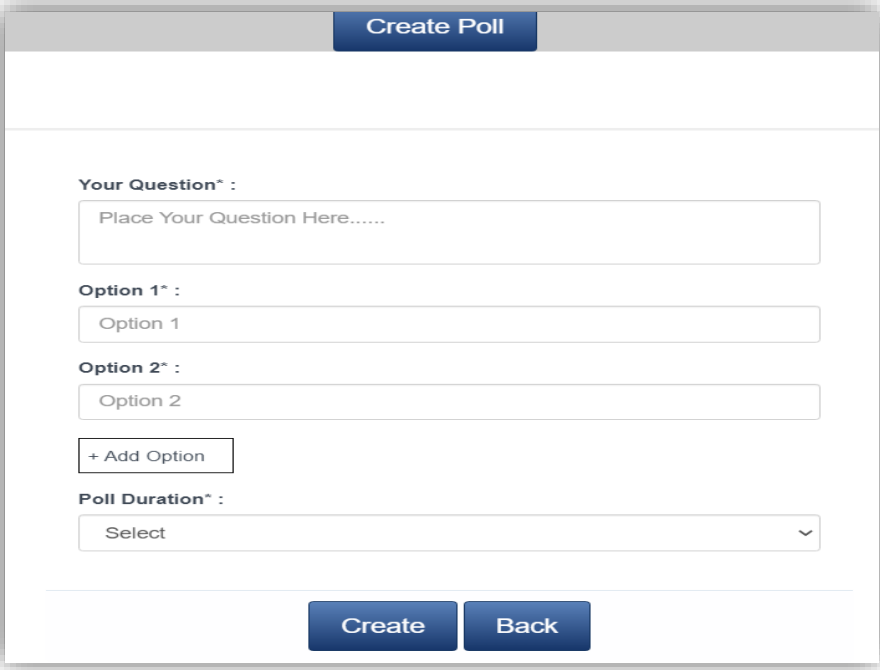
- A particular hostel can be selected from a list appearing in the drop-down box.
- Then a list of all the students in that hostel will appear.

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- Students who are to be selected can be added to the “selected students” list by clicking on ‘add’ action next to their names.
- A list of all the hostel students can be viewed along with the dates they were added on.

Poll Star

Create Poll

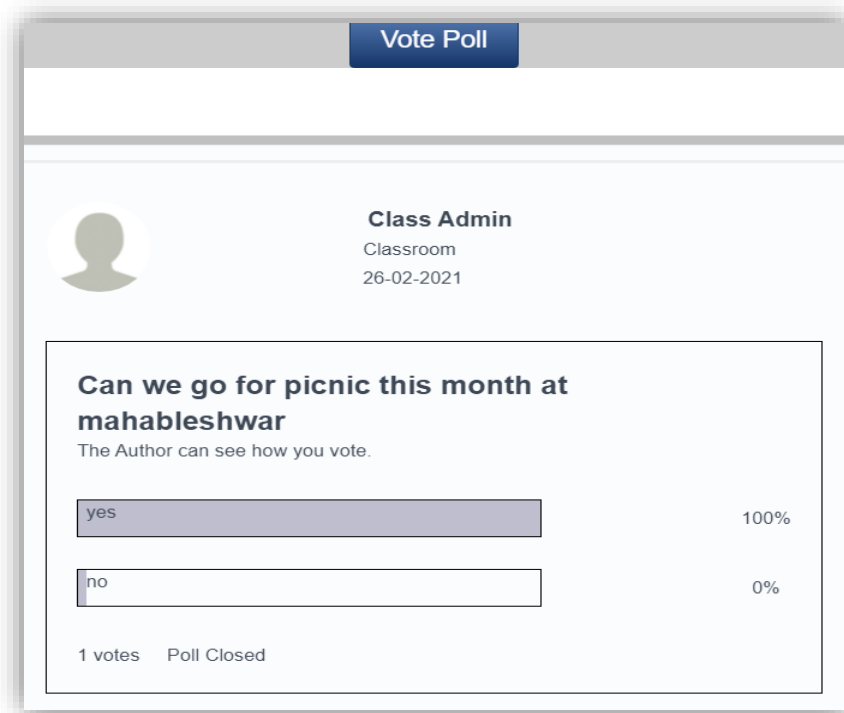


The screenshot shows a web form titled "Create Poll". It contains the following fields and buttons:

- Your Question* :** A text input field with the placeholder text "Place Your Question Here.....".
- Option 1* :** A text input field with the placeholder text "Option 1".
- Option 2* :** A text input field with the placeholder text "Option 2".
- + Add Option**: A button to add more options.
- Poll Duration* :** A dropdown menu with the text "Select" and a downward arrow.
- Create** and **Back**: Two buttons at the bottom of the form.

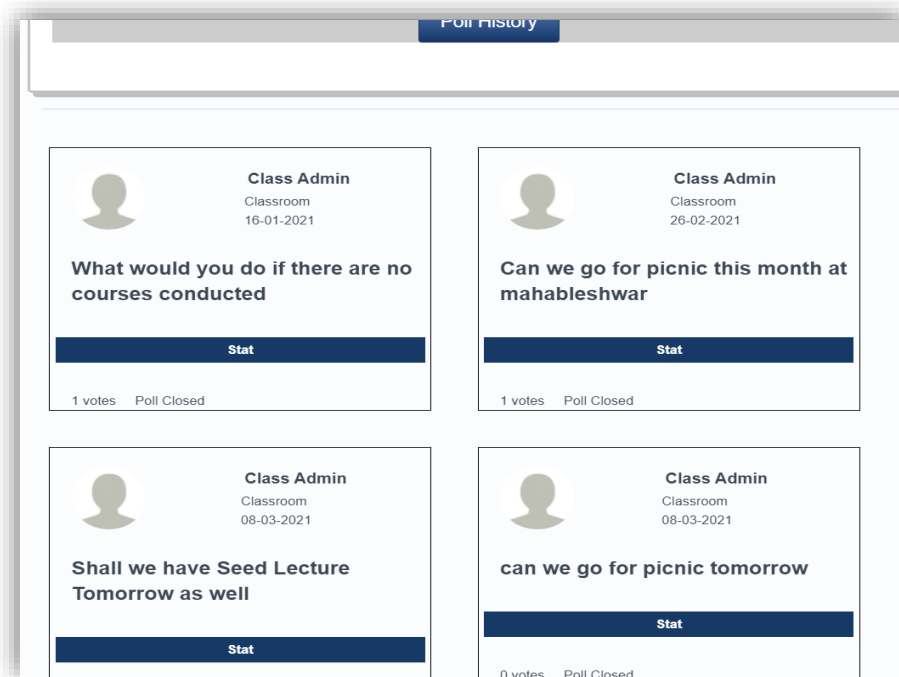
Pollstar helps conduct polls to discuss and decide upon a general topic with the help of public polling which helps in gathering public opinion in mass.

Vote Poll



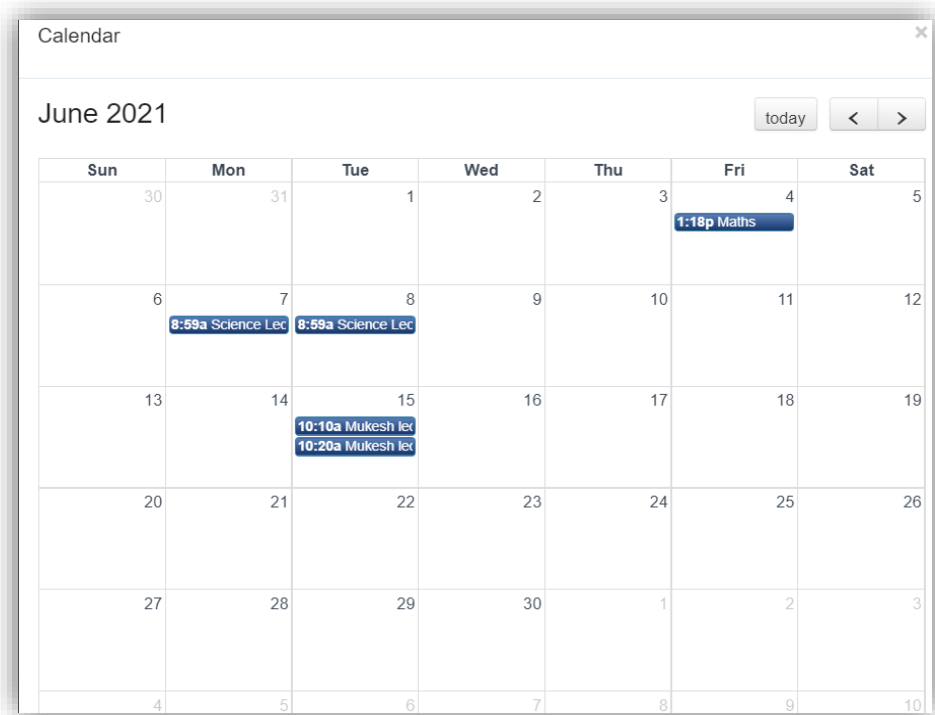
It is possible for the students to vote for this poll within the duration of the poll.

Poll Stat



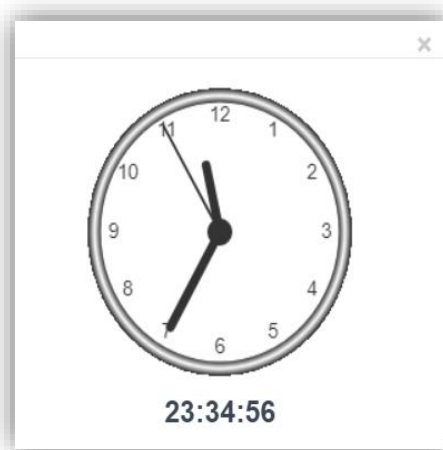
It is possible to analyse these polls and get clear statistics about the topic discussed.

Gadgets Calendar



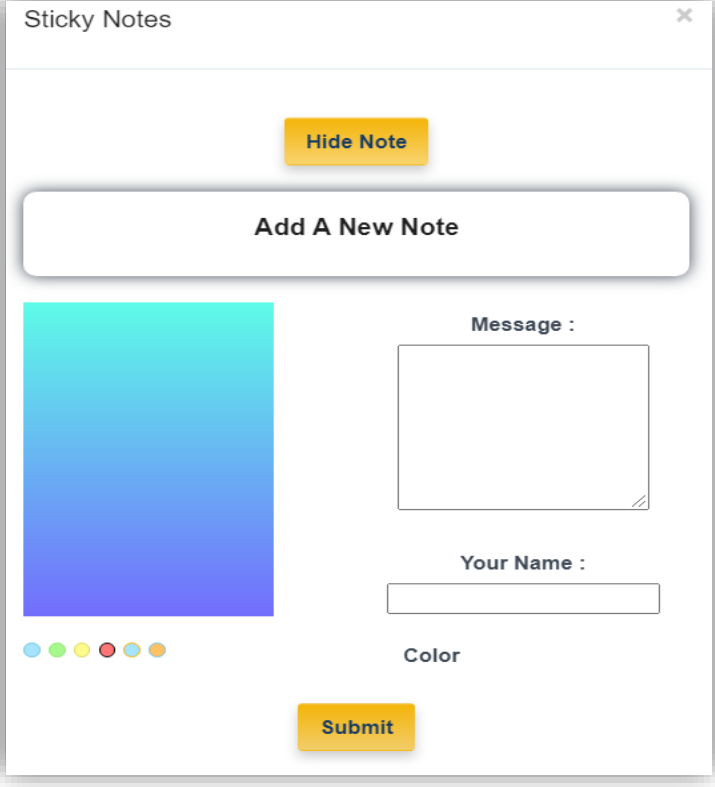
Calendar in Gadgets shows helps to check about dates and days along with the lecture dates and time.

Clock



Clock helps to view the time.

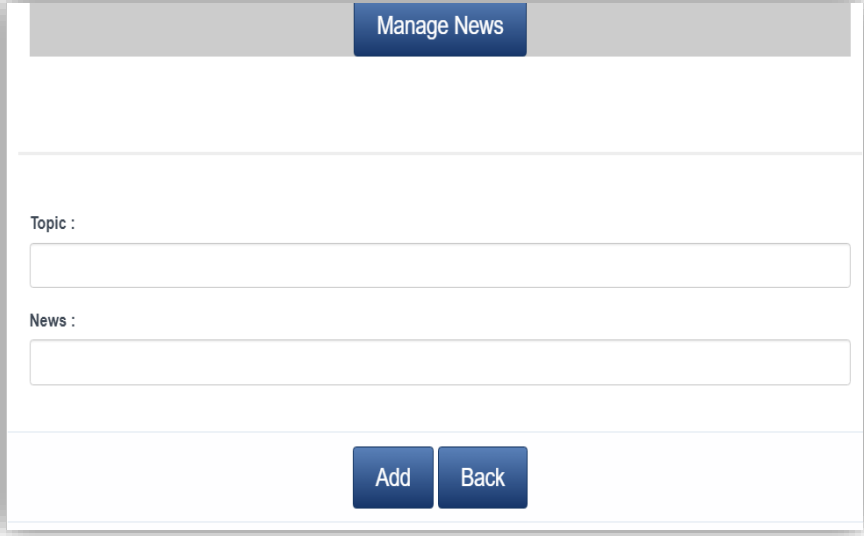
Post It



The screenshot shows a web application window titled "Sticky Notes". At the top, there is a "Hide Note" button. Below it is a large white button labeled "Add A New Note". The main area is split into two columns. The left column features a large vertical rectangle with a blue-to-cyan gradient. Below this rectangle are five small colored circles (blue, green, yellow, red, orange). The right column contains a "Message :" label above a text input field, a "Your Name :" label above another text input field, and a "Color" label below the name field. At the bottom center of the form is a yellow "Submit" button.





















- Post it helps to view important notes written down.
- Also, new notes can be added to this list.

News



The screenshot shows a web application window titled "Manage News". It features a header bar with the text "Manage News". Below the header, there are two text input fields. The first is labeled "Topic :" and the second is labeled "News :". At the bottom of the form, there are two buttons: "Add" and "Back".

News List

Sr. No.	Topic	News	Action
1	EasyLearn :	"Together We Build "Your Future With a Difference"	   
2	Amazon Web Services :	ISF Analytica & Informatica Pvt. Ltd. ties up with AWS for its infrastructure requirements.	   
3	GPBTC & SA :	GPBTC signs up MoU with South African Institute	   
4	EasyLearn :	"Together We Build "Your Future With a Difference"	   
5	Test	Test	   

Import Export Back

- In order to tell about some important news, media comes into the picture.
- Details like topic and the description of the news need to be added.
- A list of all the news can be viewed in detail.
- An excel sheet or any file can be imported and added to this list.
- This list can also be exported.

Announcements

Manage Announcements

Topic :

Announcement Date :
 Announcement Time : 🕒

Announcement :

Add
Back

Announcements

Sr. No.	Date	Time	Topic	Announcement	Action
1	2020-07-07	12:12:00	Onboarding	ISF Edutech onboards Ascensus Digital Solutions as their UK Business Partners	
2	2000-08-13	16:30:00	Africa Presentation	ISF presents EasyLearn to African stakeholders	
3	2020-08-17	13:24:00	Amazon Partnership	ISF partners with Amazon Webservices for their Infrastructure Requirements	
4	2020-08-18	18:30:00	GPBTC Presentation	Tapan Das, Director of ISF, presents on Technology Leading Change	
5	2020-09-25	12:22:00	David Died	David Died	

Import
Export
Back

- In order to share some important news, media comes into the picture.
- Details like topic, date and time of the announcement and what is the announcement about need to be added.
- A list of all the announcements can be viewed in detail.
- An excel sheet or any file can be imported and added to this list.
- This list can also be exported.

Configuration Settings

Manage Settings















Manage Settings

Category : Value :

Select Type

Purpose :

Settings List :

Sr. No.	Category Name	Value	Purpose	Action
1	Application	EasyLearn		 
2	Header	assets/images/ISF-logo.png	pdf header logo	 
3	header content	Flat C-5, Kailash Dham Dongre Park, Chembur, Mumbai, Maharashtra, India. Pincode - 400074.	pdf header address	 
4	Certificate Content	ISF ACADEMY CERTIFIES THAT	certificate Academy name	 
5	Certificate Title	CERTIFICATE OF COMPLETION	certificate text for completion	 
6	Bug List	Register Classroom	bug list model name dropdown	 
7	Bug List	Register Mentor	bug list model name dropdown	 

- It is possible to change the settings with the help of configuration settings.

- A category needs to be selected from the drop-down box appears.
- The value and purpose for this category need to be mentioned.
- Once these details are mentioned, the super admin has to 'submit' it.
- The detailed settings list can be viewed.









Manage Home

Manage Home

Card Title : **Icon Image :** No file chosen

Select Table : **Select Filter :**

Description :

Home Card List						
Sr. No.	Title	Table Name	Filter Name	Image Path	Description	Action
1	Students	mtbx_student	Student	assets/images/student.png	Registered Students will be mentioned here	 
2	Fee Collection	mtbx_student_fees	ClassAdmin	assets/images/fees.jpg	Fees details will be shown here	 
3	Banks	null	ClassAdmin	assets/images/bank.png	All Payment options shown here	 
4	Teachers	mtbx_mentor_registration	Mentor	assets/images/mentor.png	Available Teaching staff details displayed here	 
5	Subjects	mtbx_courses	ClassAdmin	assets/images/course.png	List of available subjects will be mentioned here	 
					Available Classes	 

- Manage Home helps manage the homepage.
- A few details like card name (title name), icon for the same, table from the categories mentioned in the drop-box, filter and description.
- A detailed home card list can be viewed.
- Any file, say an excel sheet can be imported and added to this list.
- This home card list can also be exported.

Manage Menus

Manage Menus

Top Menu	Classroom Management	<input checked="" type="checkbox"/>
Sub Menu	Add Students	<input checked="" type="checkbox"/>
Sub Menu	Add Batches	<input checked="" type="checkbox"/>
Sub Menu	Add Lectures	<input checked="" type="checkbox"/>
Sub Menu	Assign Lab Instance	<input checked="" type="checkbox"/>
Top Menu	Attendance Management	<input checked="" type="checkbox"/>
Sub Menu	Manage Attendance	<input checked="" type="checkbox"/>
Sub Menu	Manage Holiday	<input checked="" type="checkbox"/>
Top Menu	Course Management	<input checked="" type="checkbox"/>
Top Menu	Exam Management	<input checked="" type="checkbox"/>
Sub Menu	MCO Exam	<input checked="" type="checkbox"/>

BackSave

- Configuration settings help in managing the menus.
- The table has menu type, menu name and status.
- The menu type has top menu and sub menu.
- Depending upon the requirements, the status box can be managed by selecting or deselecting the necessary.
- These changes then need to be saved.















Manage Sliders

Manage Slider

Slider Type :

Slider Video Link:

Slider List

Sr. No. 	Slider Type 	Image Path 	Video Link 	Action
1	Video		https://easylearn.s3.ap-south-1.amazonaws.com/EasyLearn+Introduction.mp4	 
2	video		https://easylearn.s3.ap-south-1.amazonaws.com/EasyLearn+Logo.mp4	 
3	image	assets/images/easy-slider.jpg		 
4	image	assets/images/easy-slider1.jpg		 
5	image	assets/images/easy-slider2.jpg		 

- Customization of client videos and images on the homepage can be done with the help of manage sliders.
- The slider type can either be a video or image.
- If it is slider image, then an image file needs to be chosen.
- If it is slider video, then the slider video needs to be attached.

- A detailed slider list can also be viewed.
- Any file, say an excel sheet can be imported and added to this list.
- This slider list can also be exported.

Manage About Us

Manage About Us

Heading :

Vision Image : No file chosen

Vision :

Mission Image : No file chosen

Mission :

Values Image : No file chosen

Values :

Description 1 :

EasyLearn is an advanced e-learning platform that provides an integrated digital experience for Schools, Colleges and Universities. It has been designed with a motivation to provide an easy user experience, a highly secured platform with the competency to support large data.

Description 2 :

1. Online education & incubation with emerging technology support will have a widespread requirement in the coming days.
2. EasyLearn is targeted at Incubators, Accelerators, Start-ups, Corporates, Schools, Colleges, Universities, etc.

Demo Video Path :

- The information mentioned under 'about us' can be managed here.
- All the details which need to be changed like description 1 and 2 and also demo video path can be updated here.

- Similarly, the vision and mission statements along with their image can be changed.
- All these changes can then be saved by clicking on the 'update' button.
- Client information can be added and edited accordingly with the help of this configuration.

Manage Features

Manage Features

Feature :

Feature Image :

 No file chosen

Description :

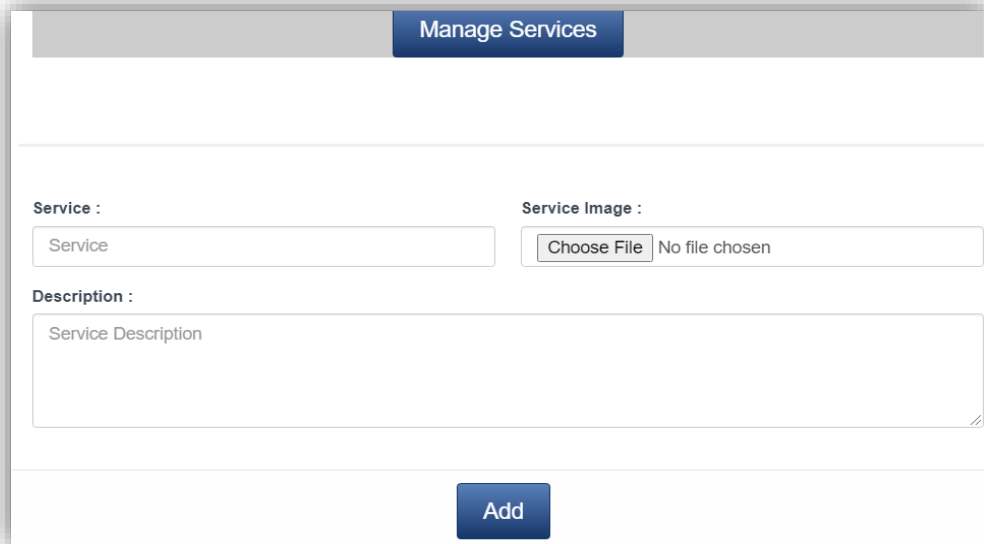
Feature Description

Features List









Sr No	Feature	Image Path	Description	Action
1	Innovative Technology	assets/images/Innovative Technology.png	All the technical aspects chosen to build the application has a direct co-relationship with each other. The technology aims at seamless management of the mentoring and project executions process.	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
2	Course Management & Training	assets/images/training.png	The courses are uploaded by the mentors and the training is conducted by the mentors. The courseware ranges from areas like design thinking, project management, team motivation, negotiation skills, etc.	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
3	User Registration	assets/images/login-page-on-laptop-screen-access-to-account-concepts-illustration-vector.png	Register your group or organization by filling the form and choosing one of the two categories, get approval by admin and login to your Dashboard.	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
4	Secured Login	assets/images/man-with-key-and-secure-login-user-interface-illustration-concept-for-mobile-apps-and-web-banner-vector.png	Secured Login using face recognition technology. Highly secure platform that ensures data integrity and safety and authorized accessibility.	<input type="button" value="Edit"/> <input type="button" value="Delete"/>

- Manage Features helps in customization of features on the front screen.
- Details like feature, feature image and description of the feature need to be added.
- A detailed features list can be viewed and edited.
- Any file, say an excel sheet can be imported and added to this list.
- This features list can also be exported.

Manage Services



The screenshot shows a web form titled "Manage Services". The form has a header bar with the title "Manage Services". Below the header, there are three main input fields: "Service", "Service Image", and "Description". The "Service" field is a text input with the placeholder text "Service". The "Service Image" field is a file upload area with a "Choose File" button and the text "No file chosen". The "Description" field is a text area with the placeholder text "Service Description". At the bottom of the form, there is a blue "Add" button.

Services List				
Sr No	Service	Image Path	Description	Action
1	Due Diligence	assets/images/due-diligence.png	Once a set of matches are shortlisted, the Startup Exchange comes out for the promoters with a probable list of investors and for the investors, it shows a probable list of projects that they may like to invest.	 
2	Project Documentation	assets/images/exchange.png	When prompted, the Information Memorandum is sent to the investor as the first mailer followed by other documents like Pitch Deck, Detailed Project report, Financial & Marketing plan and so on.	 
3	Match Making	assets/images/matching.png	The most important feature that Startup Exchange addresses are the matchmaking process which is dependent on Sector matching Quantum of fund required versus the investors' risk appetite Nature & type of funding.	 
4	Fund Raising	assets/images/fundraising.png	Fund-raising is of prime importance today for any business to succeed, be it a large company targeting growth, a mid-size company targeting enhancement of facilities or be it a startup looking for better cash flow management.	 

- Services like due diligence, project documentation, match making, fund raising, design thinking and development, web application development, financial modelling, and marketing mix modelling are offered.
- Details like service type, service image and description of the service need to be added.
- A detailed services list can be viewed and edited.
- Any file, say an excel sheet can be imported and added to this list.
- This services list can also be exported.

Manage Teams

Manage Team

Name :

Linked In :

Email ID :

Number 2 :

About :

Job Role :

Image :
 No file chosen

Number 1 :

Type :

Team List

Sr. No.	Name	Job Role	Image Path	Linked IN	Email ID	Number 1	N
1	Tapan Das	Director, CTO	assets/team/Tapan Das.png	https://www.linkedin.com/in/tapan-das-b408238/	tapand@live.in	Tel: + 91 989090 6048	
				https://www.linkedin.com/in/tapan-das-b408238/		Tel: + 91	







- Manage Teams helps in customization of teams on the front screen.
- Details like name, job role, LinkedIn, phone number, type, etc. need to be added.
- The type needs to be selected which is 1,2 or 3.
- A detailed teams list can be viewed and edited.
- Any file, say an excel sheet can be imported and added to this list.
- This teams list can also be exported.

Manage News Feed

Manage NewsFeed

NewsFeed Headline :

NewsFeed RSS Link:

NewsFeed List			
Sr. No.	NewsFeed Headline	NewsFeed RSS Link	Action
1	Entrepreneur News	http://feeds.feedburner.com/entrepreneur/startingabusiness.rss	 
2	TechCrunch	https://techcrunch.com/startups/feed/	 
3	Startus Magazine	https://magazine.startus.cc/feed/	 

Import Export Back

- Manage Newsfeeds helps customization of news which will be displayed on the front screen.
- Details like newsfeed headline and newsfeed link need to be added.
- A detailed newsfeed list can be viewed and edited.
- Any file, say an excel sheet can be imported and added to this list.
- This newsfeed list can also be exported.

Manage Testimonials

Manage Testimonials

Name :

Image :

 No file chosen



Job Role :

Company Website :

Testimonial :

Testimonial Description

Testimonials List

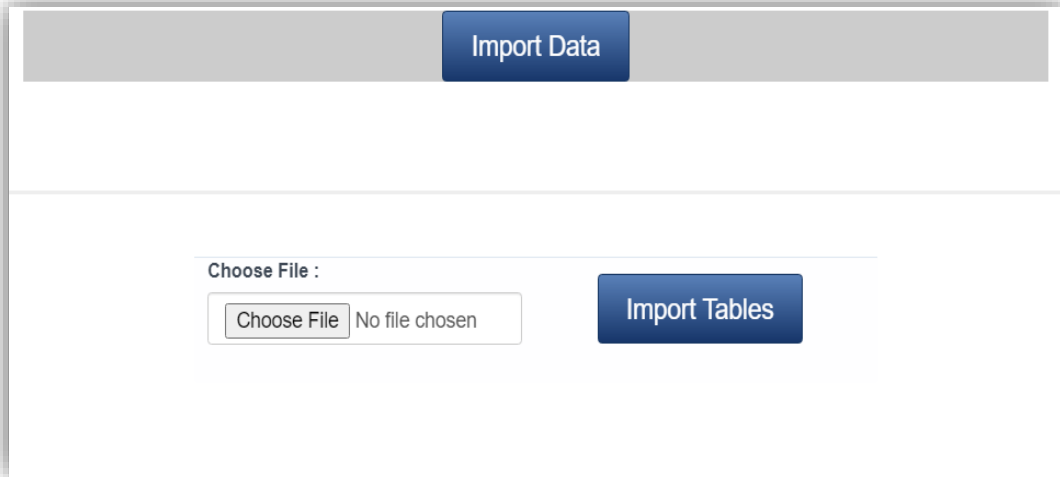
Sr No	Name	Image Path	Job Role	Company Website	Testimonial	Action
1	Kunal Ghosh	https://mentorboxfiles.s3.ap-south-1.amazonaws.com/profileFiles/Kunal-Ghosh_5734_1626861388.jpeg	VSD Founder	https://www.vsisystemdesign.com	A Big Thanks to our platform partner Tapan Das (Architect of ISF Edutech) for all kind of customization, sophistication and glitch-free experience for all participants. Thanks for making platform so simple - We had only 3 buttons for the workshop and rest was pushed at the back-end, Reminds me of the quote "The world's most difficult thing is keeping things simple"	 

- Manage Testimonials helps customization of testimonials which will be displayed on the front screen.
- Details like name of the user, job role, company website, image and testimonial need to be added.
- A detailed testimonial list can be viewed and edited.
- Any file, say an excel sheet can be imported and added to this list.

- This testimonial list can also be exported.

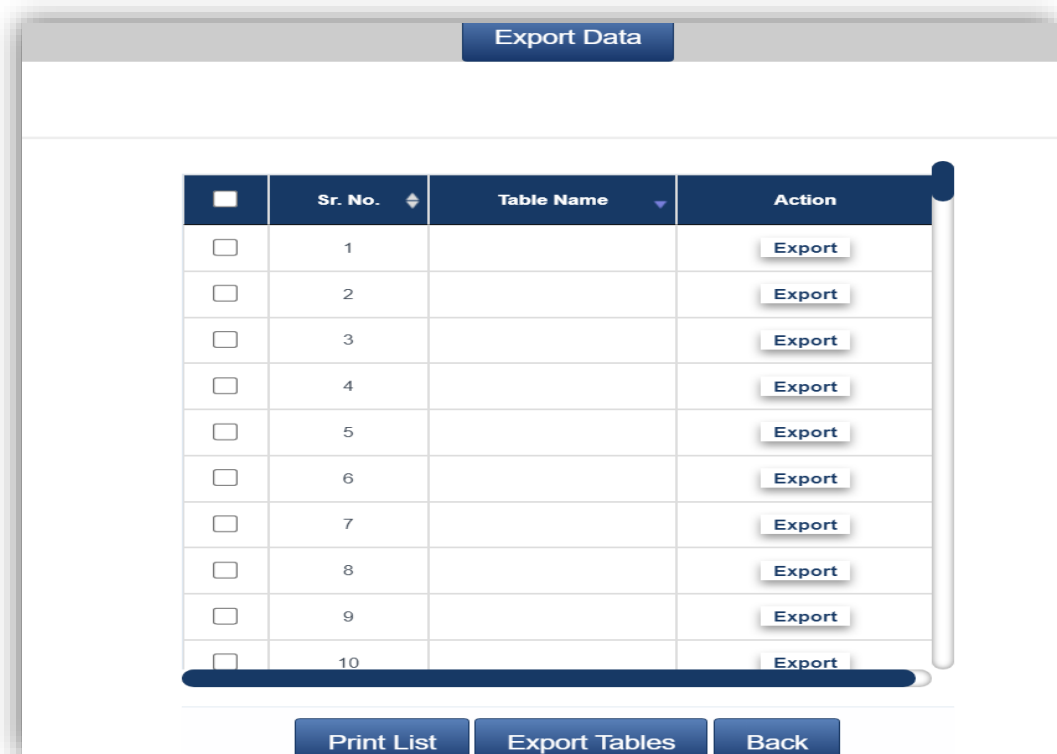
Data Management

Import Data



Import allows user to import data from the excel file into the database to specific selected tables.

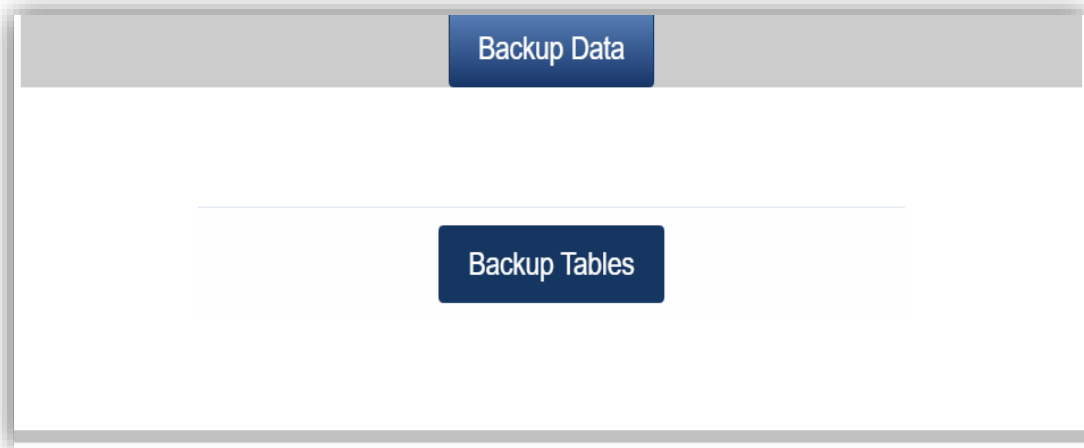
Export Data



<input type="checkbox"/>	Sr. No.	Table Name	Action
<input type="checkbox"/>	1		Export
<input type="checkbox"/>	2		Export
<input type="checkbox"/>	3		Export
<input type="checkbox"/>	4		Export
<input type="checkbox"/>	5		Export
<input type="checkbox"/>	6		Export
<input type="checkbox"/>	7		Export
<input type="checkbox"/>	8		Export
<input type="checkbox"/>	9		Export
<input type="checkbox"/>	10		Export

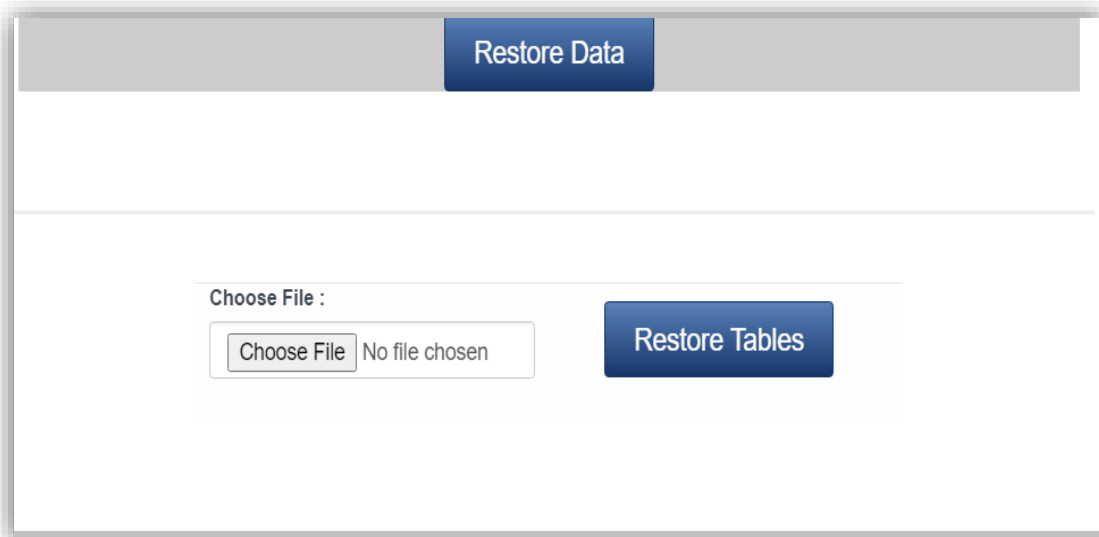
Export allows user to export data from the specific selected tables to the excel file into the database for data analysis and dash boarding.

Backup Data



Backup helps to maintain backup of database tables.

Restore Data



Restore helps to restore the database which the super admin has exported earlier.

Feedback

Student Feedback

What section of the page do you like the most?

What section of the page do you like the least?

why did you make that selection?

Overall, how well does our platform meet your needs?

Extremely easy Not so easy
 Very easy Not at all easy
 Somewhat easy Not at all easy

How easy was it to find what you were looking for on our platform?

Extremely easy Not so easy
 Very easy Not at all easy
 Somewhat easy Not at all easy

Did it take more or less time than you expected to find out you were looking for on our platform?

Extremely easy Not so easy
 Very easy Not at all easy
 Somewhat easy Not at all easy

How visually appealing is our platform?

Extremely easy Not so easy
 Very easy Not at all easy
 Somewhat easy Not at all easy

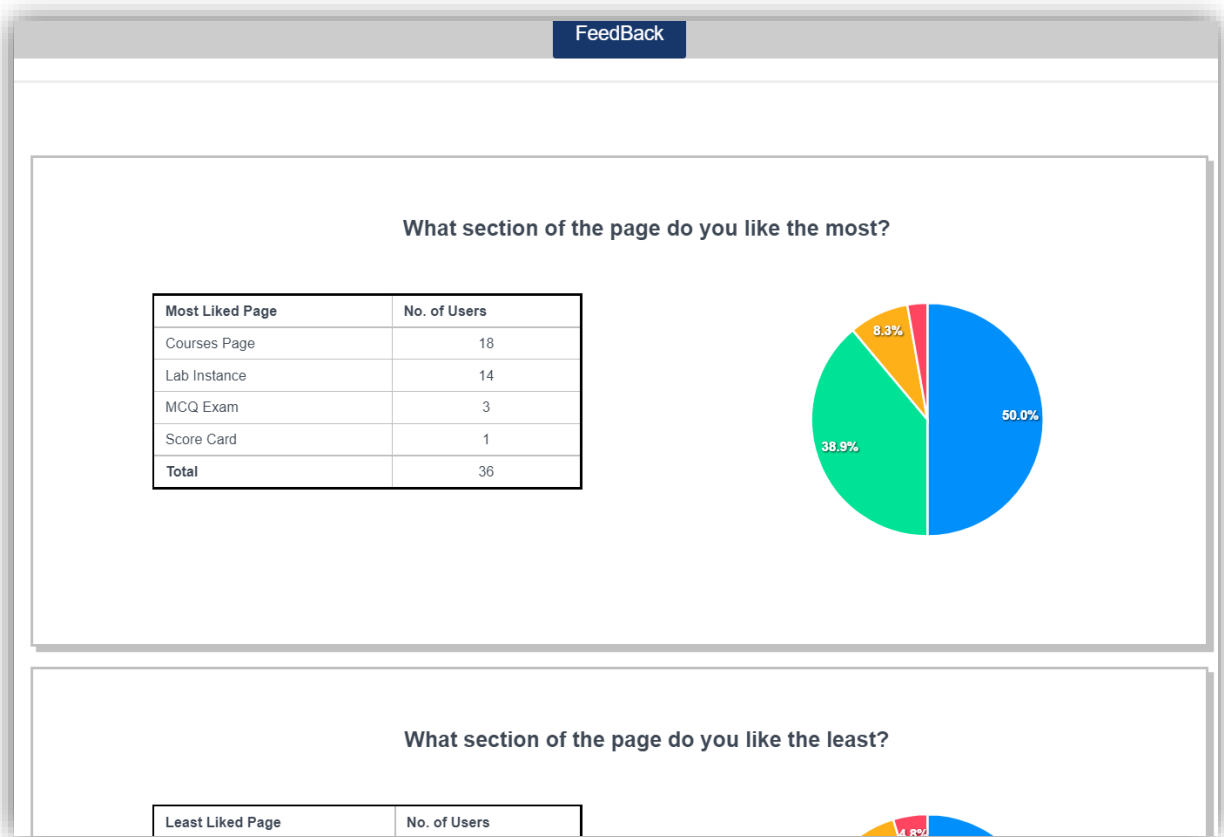
How easy is to understand the information on our platform?

Extremely easy Not so easy
 Very easy Not at all easy
 Somewhat easy Not at all easy

How likely is our platform?

- Student Feedback enables students to give feedback and also provide suggestions, if any.
- They need to answer a few questions in order for us to us to improve in the necessary fields.
- All these responses can then be viewed by the super admin.
- The super admin can then analyze these responses.

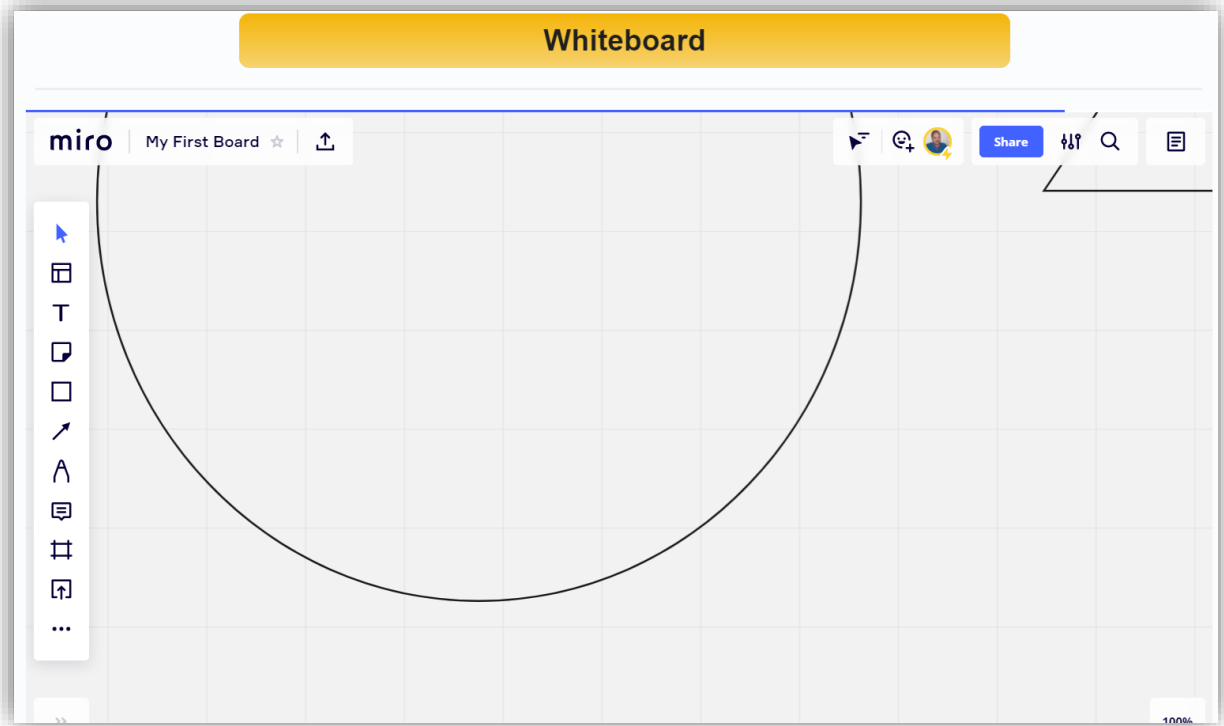
Feedback Analysis



- The super admin can view all the responses given by the students.
- This can be analysed and conclusions can be drawn based on this analysis.
- The areas which need improvement can then be worked upon.

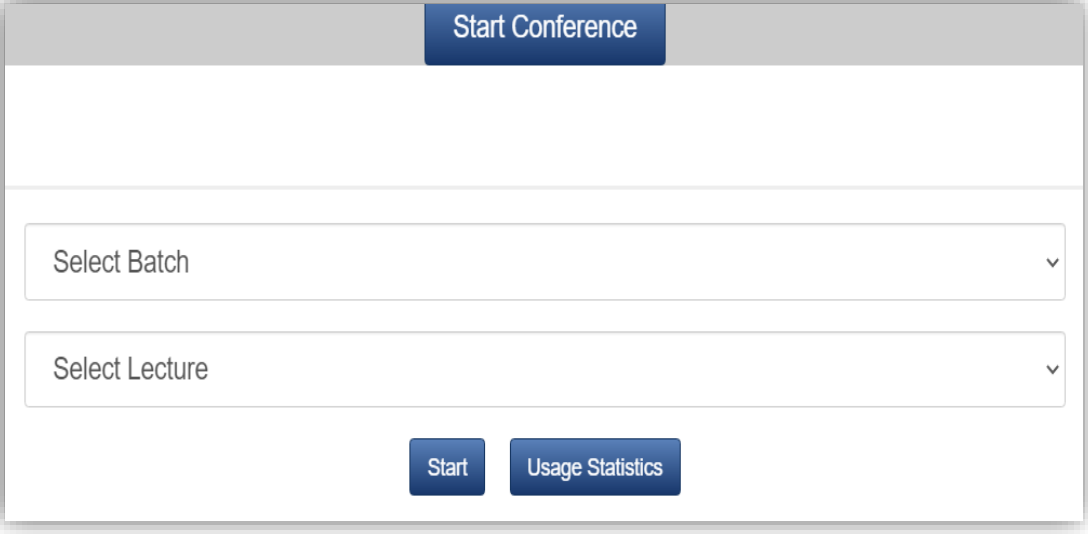
Tools

Whiteboard



- Whiteboard enables online team collaboration to be used for brainstorming, tutoring for education/ discussions.
- It also enables collaboration to share blueprints, strategic plans, blueprints, strategic plans, system drawings in real time.
- The whiteboard can be saved as an image into a pdf file and can be shared across the team.
- The whiteboard can have a live audio chat (Skype for example).

Video Conference



Start Conference

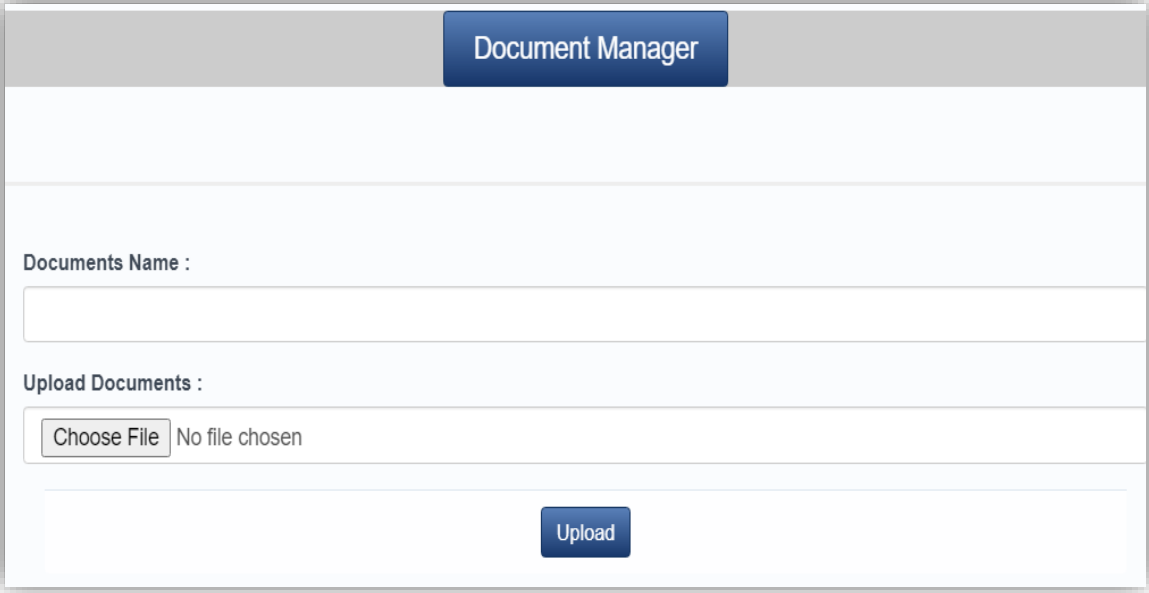
Select Batch

Select Lecture

Start Usage Statistics

- Video conferencing tool enables multiple users to join the conference independent of their physical location, creating a dedicated/ locked room with a flexible layout.
- One can then share their screen as well as chat during the video conference.
- An additional feature of recording the conference is available as well.
- Also, the usage statistics can be viewed.

Document Manager



The screenshot shows a web interface for a Document Manager. At the top, there is a grey header bar with a blue button labeled "Document Manager". Below the header, the main content area is white. It features a form with two sections: "Documents Name :" followed by a text input field, and "Upload Documents :" followed by a file selection area. The file selection area includes a "Choose File" button and the text "No file chosen". At the bottom of the form, there is a blue "Upload" button.

- Document Manager allows the user to create different documents that are going to be consumed by the team/project.
- Each file gives information about its author, when it was created and other file credentials.
- In order to upload new documents, the mentor admin will need to add the name of the document and choose a file and upload.
- A list of all the uploaded documents can be viewed.

Mailing List

Mailing List

All Users Students Teachers Parents

<input type="checkbox"/>	Name	Email	Type	Action
<input type="checkbox"/>	Test Student	teststudent@gmail.com	Student	Mail
<input type="checkbox"/>	Test Parent	testparent@gmail.com	Parent	Mail
<input type="checkbox"/>	Mentor Admin	mentoradmin@gmail.com	Mentor	Mail
<input type="checkbox"/>	Tapan Das	tapand11@live.in	Student	Mail
<input type="checkbox"/>	K P Das	kpdas@gmail.com	Parent	Mail
<input type="checkbox"/>	Mukesh Nadar	mukeshnadar50@gmail.com	Student	Mail
<input type="checkbox"/>	Ganapathi	mukeshnadar51@gmail.com	Parent	Mail
<input type="checkbox"/>	aishwarys	ashkondaskar02@gmail.com	Student	Mail

Send Mail

- Allows users of the team to communicate via mails.
- The mentor admin can view a mailing list of all users.
- There is also an option of mailing only to students, teachers or parents.
- All the names can be selected or only a few to whom a mail has to be sent.

Issues

Manage Issues

Manage Issues

Module : **Issue Report Date :**

Issue :

Issue Description:

Issue Assigned To : **Issue Tested By :**

Issue Re-Test Date : **Current Status :**

Issue Comments:

- In case of any bugs, the super admin can report the same in the 'Manage issues' section.
- A few details need to be added like the description, issue comments, what the issue is about, etc.
- The module in which there is an issue needs to be selected based upon the categories in the dropdown box.
- This bug can then be added.
- A detailed bug list can be viewed.

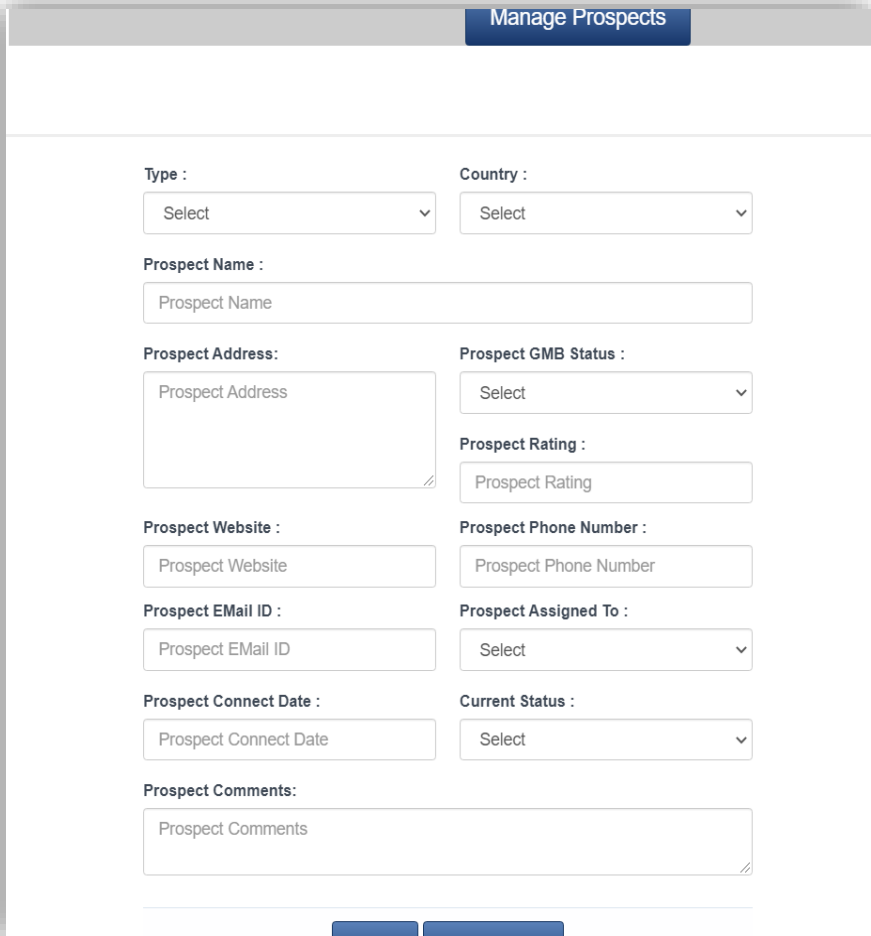
Bug List

Issue List										
<input type="text" value="Search ..."/>										
Module :				Issue Assigned To :						
-- select an option --				-- select an option --						
Issue Type :				Current Status :						
-- select an option --				-- select an option --						
Filter										
<input type="checkbox"/>	Sr. No.	Module	Issue Type	Report Date	Description	Assigned To	Re-Tested By	Re-Test Date	Current Status	
<input type="checkbox"/>	1	Course Screen		2020-08-14	All topics are attached to one course	Aishwarya	Ambika	0000-00-00	Done	
<input type="checkbox"/>	2	Course Screen		2020-08-14	pdf viewer to open course material	Aishwarya	Ambika	0000-00-00		
<input type="checkbox"/>	3	Dashboards		2020-08-14	All dashboard now has to be discussed and checked for proper information	Aishwarya	Ambika	0000-00-00	Done	
<input type="checkbox"/>	4	Mailing System		2020-08-14	Has to be tested for proper functioning	Aishwarya	Ambika	0000-00-00	Work In Progress	

- A detailed bug list can be viewed.
- In order to view a particular issue, the search option is available.
- A filter can be applied, too, to make searching for a particular issue easier.
- This list can be printed as well as exported.
- Any file, say an excel sheet, can also be imported and added to this list.
- A particular issue or even the entire list can be selected.
- Also, this list can be analysed.

Prospects Management

Manage Prospects



The screenshot shows a web form titled "Manage Prospects". The form contains the following fields:

- Type :** A dropdown menu with "Select" as the current value.
- Country :** A dropdown menu with "Select" as the current value.
- Prospect Name :** A text input field with "Prospect Name" as the placeholder.
- Prospect Address:** A text area with "Prospect Address" as the placeholder.
- Prospect GMB Status :** A dropdown menu with "Select" as the current value.
- Prospect Rating :** A text input field with "Prospect Rating" as the placeholder.
- Prospect Website :** A text input field with "Prospect Website" as the placeholder.
- Prospect Phone Number :** A text input field with "Prospect Phone Number" as the placeholder.
- Prospect EMail ID :** A text input field with "Prospect EMail ID" as the placeholder.
- Prospect Assigned To :** A dropdown menu with "Select" as the current value.
- Prospect Connect Date :** A text input field with "Prospect Connect Date" as the placeholder.
- Current Status :** A dropdown menu with "Select" as the current value.
- Prospect Comments:** A text area with "Prospect Comments" as the placeholder.

- Prospects can be managed and new prospects can be added.
- To add new prospects, a few details need to be filled.
- The type needs to be selected from the drop-down box which has options like investors, partners, advisors, etc.
- Other details like country, prospect name and address, website, mail, current status, etc. need to be added.'
- The person whom the prospect is assigned to has to be selected from the names appearing in the drop-box.
- All these details once added can be viewed in the prospects list.

Prospects List

Type :
 -- select an option --

Country :
 -- select an option --

[Filter](#)

<input type="checkbox"/>	Sr. No.	Prospect Name	Prospect Type	Prospect Country	GMB Status	Rating	Address	Website	Phone Number	EEmail ID	A
<input type="checkbox"/>	1	Tapan Das	Schools	India	Claimed	5.0	Kailash Dham, C-09, Dongre Park CHS Chembur	www.easylearn.net.in	09890906048	td2019in@gmail.com	Ai
<input type="checkbox"/>	2	Tapan Das	Schools	India	Claimed	5.0	Kailash Dham, C-09, Dongre Park CHS Chembur	www.easylearn.net.in	09890906048	td2019in@gmail.com	Ai

[Print List](#) [Import](#) [Export](#) [SMS](#) [Mail](#) [Analysis](#) [Back](#)

- A detailed prospect list can be viewed.
- A filter can be applied by selecting a type and country in order to view a specific prospect.
Prospect
- A particular prospect can also be searched.
- This list can be printed, exported and be sent as an SMS or mail.
- Also, this list can be analysed.
- Any file, say an excel sheet, can be imported and added to this list.